



CITY COUNCIL AGENDA

I. 7:00 PM CALL TO ORDER: JUNE 2, 2020 COUNCIL

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

V. PUBLIC HEARING

A. PUBLIC HEARING TO CONSIDER A REQUEST FOR A SPECIAL USE PERMIT FILED BY GREEN RIVER HIGH SCHOOL HONOR SOCIETY

The Green River High School National Honor Society is seeking consideration for Special Use Permit approval for the construction of a dog park to be located on the City's property at 80 E Teton Blvd. The property is located within the Green Belt Conservation Overlay District and therefore requires Special Use Permit approval.

The proposed site is located next to Animal Control which is zoned I-1 (Light Industrial), O (Open Lands) and is located within the Green Belt Conservation Overlay District. Development within the Conservation Overlay zones requires Special Use Permit issued by the Governing Body.

Documents:

[AGENDA FORM - SUP PUBLIC HEARING REPORT.PDF](#)

VI. RESOLUTIONS

A. CONSIDERATION OF A RESOLUTION APPROVING A SPECIAL USE PERMIT FOR THE CONSTRUCTION OF A DOG PARK WITHIN THE GREEN BELT CONSERVATION OVERLAY DISTRICT

The Green River High School National Honor Society is seeking consideration for Special Use Permit approval for the construction of a dog park to be located on City property at 80 E Teton Blvd. The property is located within the Green Belt Conservation Overlay District and therefore requires Special Use Permit approval.

The proposed site is located next to Animal Control which is zoned I-1 (Light Industrial), O (Open Lands) and is located within our Green Belt Conservation Overlay District. Development within the Conservation Overlay zones requires a Special Use Permit issued by the Governing Body. The Green Belt Conservation Overlay District is intended to protect and preserve the Green River Floodway through the community as a natural resource.

The Planning and Zoning Commission considered this request at the May 13, 2020 P&Z Commission meeting. After discussion and consideration of all evidence, the Commission unanimously recommended approval of the Special Use Permit.

Documents:

[AGENDA FORM - SUP RESOLUTION AGENDA REPORT.PDF](#)

VII. COUNCIL ACTION ITEMS

A. CONSIDERATION TO APPROVE THE DISTRICT 4 ANNUAL OPERATING PLAN (AOP)

The District 4 Annual Operating Plan (AOP) is meant to address issues affecting cooperation, interagency working relationships and protocols, financial arrangements and joint activities across the State of Wyoming. The AOP details operating procedures applicable across the State and those applicable to specific districts.

Suggested Motion: I move to approve the District 4 Annual Operating Plan and to authorize the Mayor to sign the agreement, pending legal approval.

Documents:

[AGENDA - DISTRICT 4 AOP FINAL.PDF](#)

VIII. CONSENT AGENDA

A. APPROVAL OF THE MEMORANDUM OF AGREEMENT WITH THE JAMESTOWN FIRE CONTROL DISTRICT

Suggested Motion: I move to approve the Memorandum of Agreement with the Jamestown Fire Control District and authorize the Mayor to sign the agreement.

Documents:

B. APPROVAL OF MINUTES FOR:

B.i. May 19, 2020 Council

Documents:

[MAY 19, 2020 COUNCIL MINUTES SIGNATURES.PDF](#)

B.ii. May 26, 2020 Budget Workshop

Documents:

[MAY 26, 2020 COUNCIL WORKSHOP MINUTES SIGNATURES .PDF](#)

C. APPROVAL OF PAYMENT OF BILLS:

C.i. Prepaid Invoices - \$90,577.29

Documents:

[PREPAID INVOICES.PDF](#)

C.ii. Outstanding Invoices - \$321,417.05

Documents:

[OUTSTANDING INVOICES.PDF](#)

C.iii. Payroll Expenditures - \$330,452.98

Documents:

[PAYROLL EXPENDITURES.PDF](#)

C.iv. Preauthorization Payments - \$1,065,000.00

Documents:

[PREAUTHORIZATION PAYMENTS.PDF](#)

IX. CITY ADMINISTRATOR'S REPORT

X. CITY ATTORNEY'S REPORT

XI. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: May 21, 2020	Department: Development Services
Meeting Date: June 2, 2020	Department Head: Mark Westenskow
	Presenter: Amy Cox

Subject:

Public Hearing to consider a request for a Special Use Permit filed by Green River High School National Honor Society for the construction of a dog park to be located within the Green Belt Conservation Overlay District.

Background/Alternatives:

The petitioner, Green River High School National Honor Society, is seeking consideration for Special Use Permit approval for the construction of a dog park to be located on City of Green River property at 80 E Teton Blvd. The property is located within the Green Belt Conservation Overlay District and therefore requires Special Use Permit approval.

The proposed site is located next to Animal Control which is zoned I-1 (Light Industrial), O (Open Lands), and is located within our Green Belt Conservation Overlay District. Development within the Conservation Overlay zones requires a Special Use Permit issued by the Governing Body. The Green Belt Conservation Overlay District is intended to protect and preserve the Green River Floodway through the community as a natural resource.

In accordance with Section 7.2 of the Green River Zoning Ordinance (Conservation Overlay Zones), Development and land use within the conservation overlay districts shall be guided by the ability to comply with the following planning policies for the environment:

- Critical wildlife habitats shall be protected. Adequate impact mitigation measures shall be provided to ensure the preservation of existing wildlife.*
- In order to protect the health, safety and welfare of city resident, the city shall discourage development and reserve the right to reject development on excessive slopes (twenty-five percent (25%) or greater); rock-fall zones and/or the 100-year floodway.*
- The City shall encourage the development of areas with the least environmental constraints. If development is proposed on areas of moderate or severe environmental constraints, the developers shall be required to mitigate the problems.*
- Developments shall be planned to minimize the disturbances to the environment. The disturbance of slopes and natural drainage areas shall be kept to a minimum to ensure that erosion, sedimentation, runoff and loss of ground cover area are minimized.*

- *Areas that are considered to be valuable, scenic or unique features, such as Mansface and Castle Rocks, shall be preserved as much as possible, as open space.*
- *The city shall take an active role in the preservation of a green belt along the river and shall encourage other agencies to recognize the value of a green belt system.*

Section 9.3 of the Green River Zoning Ordinance states: No special use permit shall be approved until the governing body has adopted a resolution that states the intent of the governing body concerning the permit. In granting a special use permit, the governing body may attach to the permit such reasonable requirements with the intent to ensure that the development in its proposed location:

- 1. Will not endanger the public health or safety;*
- 2. Will not injure the value of adjoining or abutting property;*
- 3. Will be in harmony with the area in which it is located; and*
- 4. Will be in conformity with the comprehensive master plan.*

The Planning and Zoning Commission considered this request at the May 13, 2020 Planning and Zoning Commission Meeting. After discussion and consideration of all evidence, the Commission unanimously recommended approval of the Special Use Permit.

Note that this is only the Public Hearing for this item. Action on this item will be made by Resolution later within this agenda. Notice of this Public Hearing was published on May 13, 2020 and May 20, 2020.

Attachments:

*Location Map
Special Use Permit Application (including submitted drawings)
Public Hearing Notice*

Fiscal Impact:

N/A

Staff Impact:

New addition for the Parks Department.

Legal Review:

N/A







Zoning / Location Map

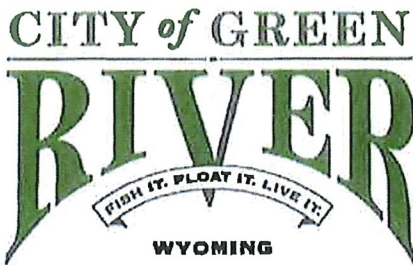


Zoning Regions

- | | |
|------------|-------------------------------------|
| O | OPEN LANDS |
| B-1 | GENERAL BUSINESS DISTRICT |
| B-2 | CENTRAL BUSINESS DISTRICT |
| I-1 | LIGHT INDUSTRIAL DISTRICT |
| I-2 | HEAVY INDUSTRIAL DISTRICT |
| PB | PLANNED NEIGHBORHOOD BUSINESS |
| R-1 | SINGLE FAMILY RESIDENTIAL |
| R-2 | SINGLE FAMILY RESIDENTIAL |
| R-3 | SINGLE AND MULTI FAMILY RESIDENTIAL |
| R-4 | MULTI FAMILY RESIDENTIAL |
| MH | MOBILE HOME DISTRICT |

Overlay Districts

-  PUD PLANNED UNIT DEVELOPMENT
-  BBC BRONZE BELT CONSERVATION
-  GBC GREEN BELT CONSERVATION
-  DESIGN REVIEW DISTRICT, CONTEMPORARY
-  DESIGN REVIEW DISTRICT, TRADITIONAL
-  DESIGN REVIEW DISTRICT, TRANSITIONAL



**CITY OF GREEN RIVER
APPLICATION FOR
SPECIAL USE PERMIT
REVIEW**

City Use Only:

Date Received 3-18-2020

File Number: 2020-004

Payment Information:

Amount Received: _____

Received by: [Signature]

Receipt Number: _____

Cash, CC., or Check Number: _____

Date Certified as Complete Application: _____

By: _____

City Property

GENERAL INSTRUCTIONS:

The Special Use Permit must meet the following criteria of the City of Green River Zoning Ordinance, Appendix B, Section 9.3., Special Use Review:

- 1 – The Special Use Permit will not endanger the public health and safety;*
- 2 – The Special Use Permit will not injure the value of adjoining or abutting property;*
- 3 – The Special Use Permit will be in harmony with the area in which it is located; and,*
- 4 – The Special Use Permit will be in conformity with the Comprehensive Master Plan.*

This application must be completed in full and accompanied by a detailed diagram (site plan) of your property, as outlined below. Failure to provide clear and correct drawings and information may cause a delay in consideration of your application.

A. PROPERTY ADDRESS: ADDRESS NOT YET ASSIGNED

B. PROPERTY LEGAL DESCRIPTION: A PORTION OF PARCEL 1807-26-2-00-007-00

B. CONTACT INFORMATION:

Petitioner Information:

Name: GREEN RIVER HIGH SCHOOL NATIONAL HORIZ SOCIETY

Mailing Address: VICTORIA HAMPHILL

11615 HITCHING POST DRIVE, GREEN RIVER, WY

Email Address: hamphill@swcsd2.org

Phone Number: 872-8341

Fax Number: —

Petitioner's Interest in Request: CONSTRUCT A DOG PARK

Property Owner Information:

Name: CITY OF GREEN RIVER

Mailing Address: 50 EAST 2ND NORTH

GREEN RIVER, WY 82935

Email Address: —

Phone Number: 872-0500

Fax Number: —

C. ANSWER THE FOLLOWING ON THE SPACE PROVIDED:

1. This Special Use Permit Application is being submitted for the following purpose (attach a separate sheet if necessary):

TO CONSTRUCT A DOG PARK ADJACENT TO THE EXISTING ANIMAL CONTROL FACILITY.

2. Nature and effect of the proposed special use. Provide as much detail as possible (attach a separate sheet or other attachments if necessary):

THE DOG PARK WILL PROVIDE AN OPEN PUBLIC SPACE FOR DOGS AND DOG OWNERS TO RECREATE.

3. Existing Zoning Designation, present use, and proposed use of the property: LIGHT INDUSTRIAL DISTRICT (I-1) AND OPEN LANDS (O). CURRENT SITE IS VACANT. PROPOSED USE IS A DOG PARK.

4. Time schedule for development: SPRING 2020

5. Attach a site plan of the property that shows the following (if applicable):

- ☒ Project Name
- ☒ Location of project by street address
- ☒ Name and mailing address of the applicant and property owner.
- ☒ Date and north arrow.
- ☒ Scaled drawing, preferably of not less than one (1) inch to one hundred (100) feet
- ☒ Boundary lines of property with dimensions
- ☒ Location, identification, and dimension of existing and proposed:
 - ☒ All buildings and structures (existing and proposed), with required setbacks shown
 - ☒ Adjacent streets and street rights-of-way
 - ☒ Electric, natural gas, and telephone utility locations, and rights-of-way and easements
 - ☒ Sewer utility locations including sanitary and storm and rights-of-way and easements
 - ☒ Water utility locations and rights-of-way and easements, including existing and proposed fire hydrants for fire protection
 - ☒ Surface drainage indicated by arrows, including surface ditches
 - ☒ Sidewalks, walkways, driveways, loading areas and docks and bikeways
 - ☒ Fences and retaining walls (existing and proposed)
 - ☒ Exterior signs, existing and proposed
 - ☒ Exterior lighting, existing and proposed
 - ☒ Traffic flow, both on-site and off-site
 - ☒ Parking spaces (including space dimensions and aisle widths)
 - ☒ Relationship of the property and special use to abutting properties and streets.

D. SUBMITTAL REQUIREMENTS:

The following items are required for submitting a complete Special Use Application. An incomplete application will not be reviewed and will be returned to the applicant.

- ☒ Filing Fee (\$200.00) made payable to the City of Green River.

- ☒ Completed City of Green River Application for Special Use Review Application.
- ☒ Site Plan showing all items listed in C.5 above.
- ☒ Any other attachments that will assist the Planning and Zoning Commission and Governing Body in making their decision to approve the special use request.

E. SPECIAL USE REVIEW PROCESS:

The following outlines the process that is established by the Ordinances of the City of Green River. Please review for understanding of the process in which your application must follow. For questions regarding the process, please contact the Green River Community Development Department at 307-872-6140.

- ✓ After receipt of a complete application, the Community Development staff shall contact by letter all property owners within 200 feet of the property containing the proposed special use. For your convenience, the Community Development Department will obtain the list of affected property owners. The letter shall indicate that an applicant has filed for a Special Use Permit and that they are welcome to provide either written comments directly to the Community Development Department or may appear at the Planning and Zoning Commission meeting where this item will be discussed.
- ✓ The application shall be forwarded to the Planning and Zoning Commission for review at a regular scheduled meeting. After due deliberation, the commission shall certify its findings and recommendations on any proposed special review use to the governing body in writing. You will be notified of the time and date of the Planning and Zoning Commission meeting at which your application will be reviewed. It is required that the applicant attend this meeting.
- ✓ No Special Use Permit shall be approved until a public hearing has been held before the governing body at which all interested parties shall have an opportunity be heard. Notice of the time and place of the public hearing shall be given by two successive publications in a newspaper of general circulation in the city beginning at least 15 days before the date of the public hearing.
- ✓ The area which is to be the subject of the hearing shall be posted for at least 15 days prior to the hearing. The Community Development Department will provide the applicant the sign. The applicant is responsible for posting the sign by the required date. The sign shall be removed by the applicant within 15 days after the public hearing has been held.
- ✓ After the public hearing has been held, the governing body shall vote on the special use permit application. In its deliberation, the governing body shall take into consideration all of the evidence and comments presented at the hearing, agency and community comments, and the recommendations of the planning and zoning commission. No special use permit shall be approved until the governing body has adopted a resolution that states the intent of the governing body concerning the permit.
- ✓ In granting a special use permit, the governing body may attach to the permit such reasonable requirements with the intent to ensure that the development in its proposed location will not endanger the public health or safety, will not injure the value of adjoining or abutting property, will be in harmony with the area in which it is located; and will be conformity with the comprehensive master plan.

F. SIGNATURE REQUIRED:

I acknowledge that I have read and understand this application and the Green River Special Use Permit regulations. I certify that the information provided with this application is true and correct and false or inaccurate information used by an applicant to secure compliance with the Zoning Ordinance shall be reason to deny or revoke any application or permit. I understand that it the responsibility of the applicant and/or property owner to secure any and all required Local, Federal and State Permits (i.e. State Permits, DEQ, Building Permits, etc.) and I agree to contact those agencies/departments accordingly.

Signature of Applicant _____

Date 3/17/20

Signature of Owner Steve Rust

Date 3/19/2020

GREEN RIVER HIGH SCHOOL NATIONAL HONOR SOCIETY
GREEN RIVER DOG PARK
PRELIMINARY DEVELOPMENT PLAN
GREEN RIVER, WYOMING

INDEX OF SHEETS

SHEET NUMBER	PLANS
C1.1	TITLE SHEET
C2.1	SITE PLAN
C3.1	LANDSCAPE PLAN
C4.1	DETAILS

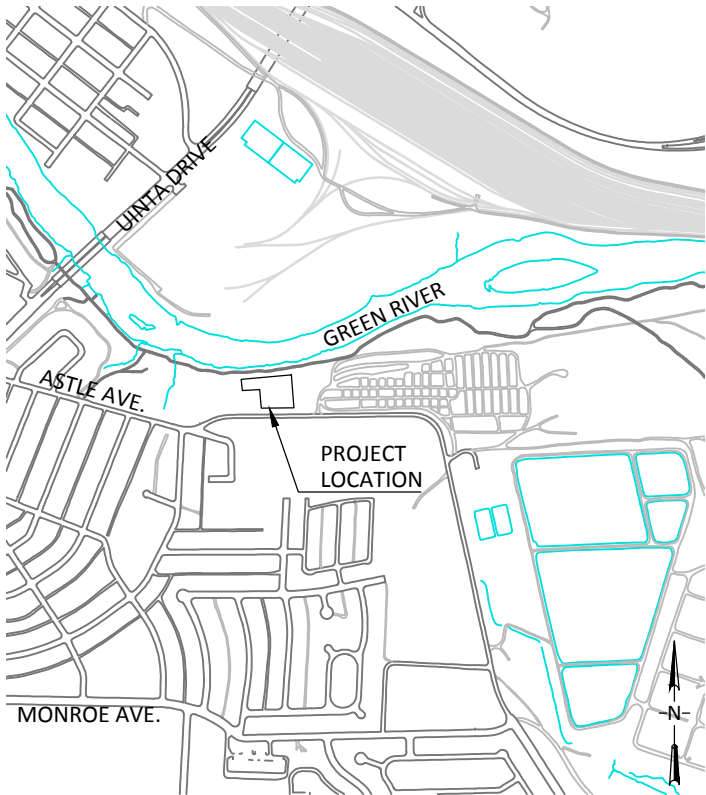
PROJECT LOCATION

LOCATED ON A PORTION OF SWEETWATER COUNTY PARCEL
1807-26-2-00-009-00, TOWNSHIP 18 NORTH, RANGE 107W,
SECTION 26, NW4 TR, ADJACENT TO THE GREEN RIVER ANIMAL
CONTROL, 80 E. TETON BLVD., GREEN RIVER.

THE PROJECT IS LOCATED IN AN AREA DETERMINED TO BE
OUTSIDE OF THE 500-YEAR FLOODPLAIN AS REFERENCED BY FEMA
FIRM PANEL 560050-0005C.



PROJECT SITE MAP
1" = 100 FT



CITY OF GREEN RIVER VICINITY MAP
1" = 1/4 MILE

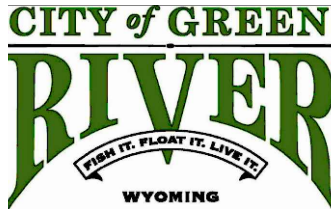
CONTACT LIST

PROJECT SPONSOR
GREEN RIVER HIGH SCHOOL
NATIONAL HONOR SOCIETY
VICTORIA HEMPHILL
1615 HITCHING POST DRIVE
GREEN RIVER, WY 82935
PH: 307-872-8341

PROJECT ENGINEER
INBERG-MILLER ENGINEERS
MICHAEL BROWN, P.E.
193 W. FLAMING GORGE WAY
GREEN RIVER, WY 82935
PH: 307-875-4394

LAND SURVEYOR
INBERG-MILLER ENGINEERS
RANDAL STELZNER, P.L.S.
124 E. MAIN ST
RIVERTON, WY 82501
PH: 307-856-8136

OWNER
CITY OF GREEN RIVER
50 EAST 2ND NORTH STREET
GREEN RIVER, WY 82935
PH: 307-872-0500



124 East Main Street Riverton, WY 82501 307-856-8136	1120 East C Street Casper, WY 82601 307-577-0806	350 Parsley Boulevard Cheyenne, WY 82007 307-635-6827	193 West Flaming Gorge Way Green River, WY 82935 307-875-4394	830 E Richards St Ste 1 Douglas, WY 82633 307-359-7000	1300 East US Hwy 14-16 Gillette, WY 82716 307-682-5000
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INBERG-MILLER ENGINEERS

GREEN RIVER HIGH SCHOOL
NATIONAL HONOR SOCIETY

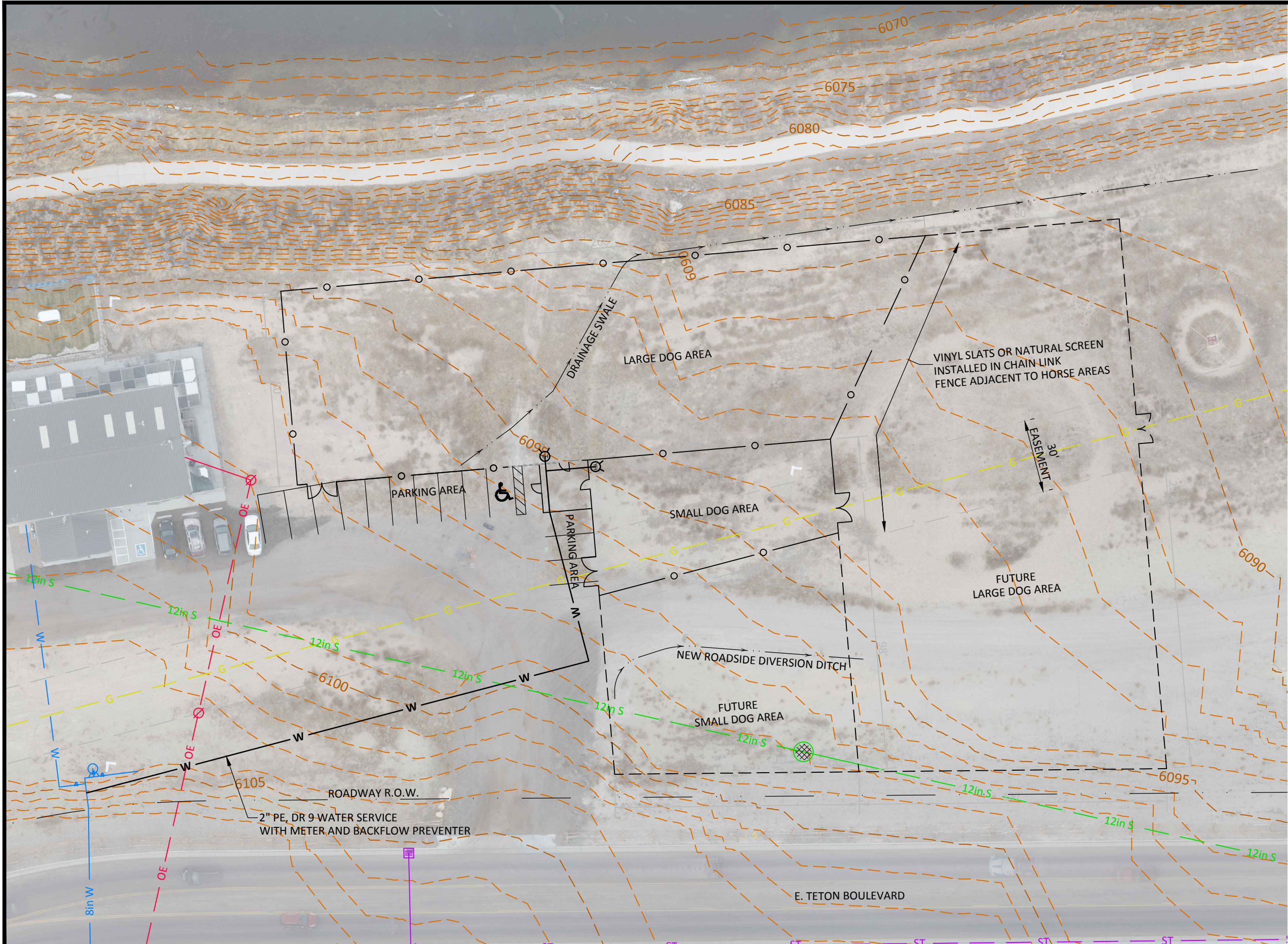
GREEN RIVER DOG PARK
GREEN RIVER, WY

SHEET
C1.1

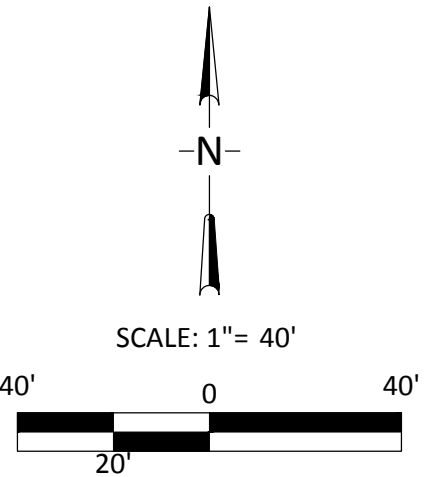
TITLE SHEET
PRELIMINARY
NOT FOR CONSTRUCTION

Any use, reuse, or CADD adaptation of this drawing other than for the specific purpose intended, by anyone, without written authorization from the engineer, will be at the Client's risk and full legal responsibility.

FILE: Green River Dog Park Site Plan.dwg



- LEGEND**
- 8in W — EXISTING WATER MAIN
 - G — PETROLEUM/N.G. LINE
 - — WATER VALVE
 - — HYDRANT
 - 12in S — SEWER MAIN
 - — SEWER MANHOLE
 - ST — STORM DRAIN
 - — STORM CATCH BASIN
 - OE — OVERHEAD ELECTRIC
 - — LIGHT POLE
 - — POLE
 - 6100 — MAJOR CONTOUR
 - — MINOR CONTOUR
 - — PROPOSED 4' CHAIN LINK FENCE
 - — FUTURE AREA
 - — WATER SERVICE
 - — YARD HYDRANT
 - — SINGLE GATE
 - — DOUBLE GATE
 - — BENCH
 - — TRASH CAN



SITE PLAN
PRELIMINARY
NOT FOR CONSTRUCTION

SCALE	HORZ 1"= 40'	VERT	REVISIONS
DRN. MWB	BK: ---	JOB NO. N/A	
CHK. MWB	PAGE: ---	DATE: 2/12/20	



INBERG-MILLER ENGINEERS					
124 East Main Street Riverton, WY 82501 307-856-8136	1120 East C Street Casper, WY 82601 307-577-0806	350 Parsley Boulevard Cheyenne, WY 82007 307-635-6827	193 West Flaming Gorge Way Green River, WY 82935 307-875-4394	830 E Richards St Ste 1 Douglas, WY 82633 307-359-7000	1300 East US Hwy 14-16 Gillette, WY 82716 307-682-5000

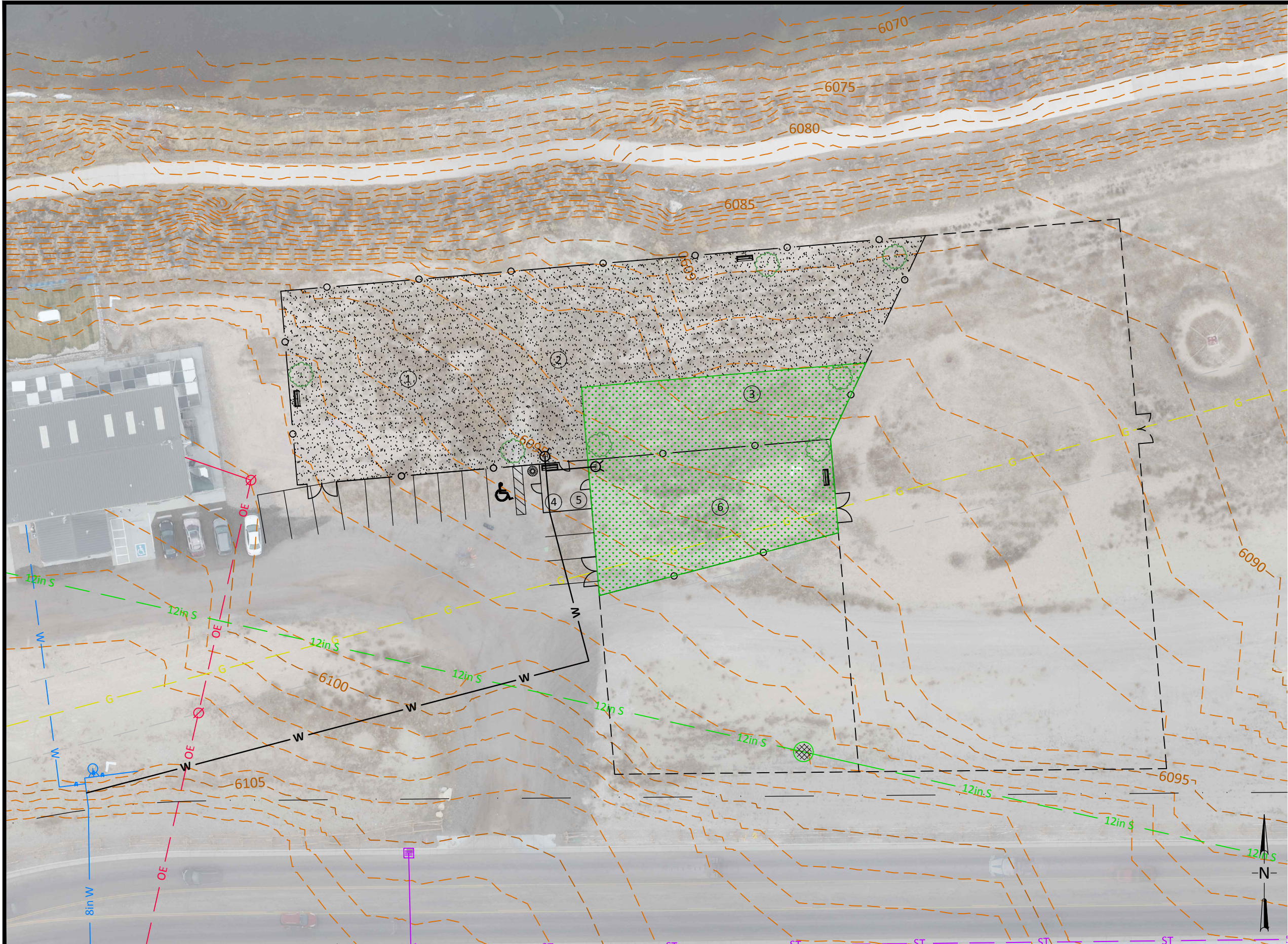
**GREEN RIVER HIGH SCHOOL
NATIONAL HONOR SOCIETY**

**GREEN RIVER DOG PARK
GREEN RIVER, WY**

**SHEET
C2.1**

Any use, reuse, or CADD adaptation of this drawing other than for the specific purpose intended, by anyone, without written authorization from the engineer, will be at the Client's risk and full legal responsibility.

File: Green River Dog Park Site Plan.dwg



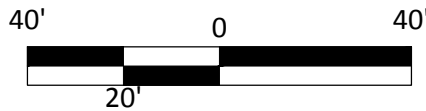
LEGEND

- EXISTING**
- 8in W WATER MAIN
 - 6in G PETROLEUM/N.G. LINE
 - Water Valve
 - Hydrant
 - 12in S SEWER MAIN
 - SEWER MANHOLE
 - ST STORM DRAIN
 - Storm Catch Basin
 - OE OVERHEAD ELECTRIC
 - Light Pole
 - Pole
 - 6100 MAJOR CONTOUR
 - MINOR CONTOUR
- PROPOSED**
- 4' CHAIN LINK FENCE
 - FUTURE AREA
 - Water Service
 - Yard Hydrant
 - Single Gate
 - Double Gate
 - Bench
 - Trash Can
 - Tree
 - Grass Surfacing
 - PEA GRAVEL/EWF CHIPS/GRASS SEED SURFACING
 - # DOG AMENITY

KEY MAP

- ① ECO DOUBLE HOOP JUMP
- ② WHIPPET WALK RAMP
- ③ SHELTY SHIMMY POLES
- ④ PEDESTAL FOUNTAIN W/ PET BOWL
- ⑤ DOG WASTE STATION
- ⑥ DALMATIAN DISKS

SCALE: 1"= 40'



LANDSCAPE PLAN

PRELIMINARY
NOT FOR CONSTRUCTION

SCALE	HORZ 1"= 40'	VERT	REVISIONS
DRN. MWB	BK: ----	JOB NO. N/A	
CHK. MWB	PAGE: ----	DATE: 2/12/20	



INBERG-MILLER ENGINEERS					
124 East Main Street Riverton, WY 82501 307-856-8136	1120 East C Street Casper, WY 82601 307-577-0806	350 Parsley Boulevard Cheyenne, WY 82007 307-635-6827	193 West Flaming Gorge Way Green River, WY 82935 307-875-4394	830 E Richards St Ste 1 Douglas, WY 82633 307-359-7000	1300 East US Hwy 14-16 Gillette, WY 82716 307-682-5000

**GREEN RIVER HIGH SCHOOL
NATIONAL HONOR SOCIETY**

**GREEN RIVER DOG PARK
GREEN RIVER, WY**

SHEET
C3.1

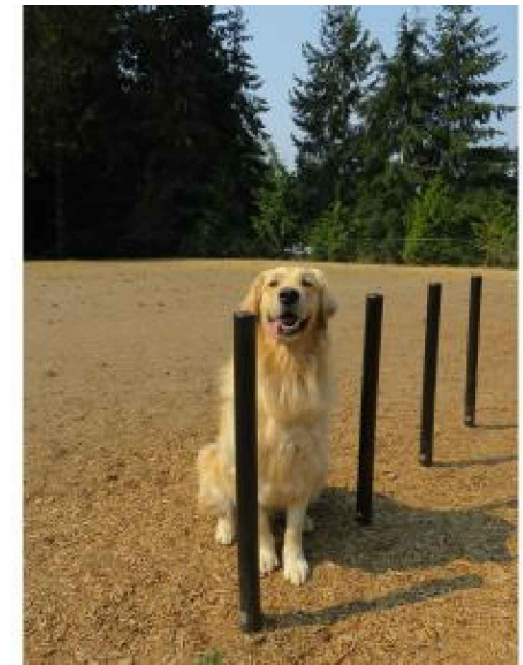
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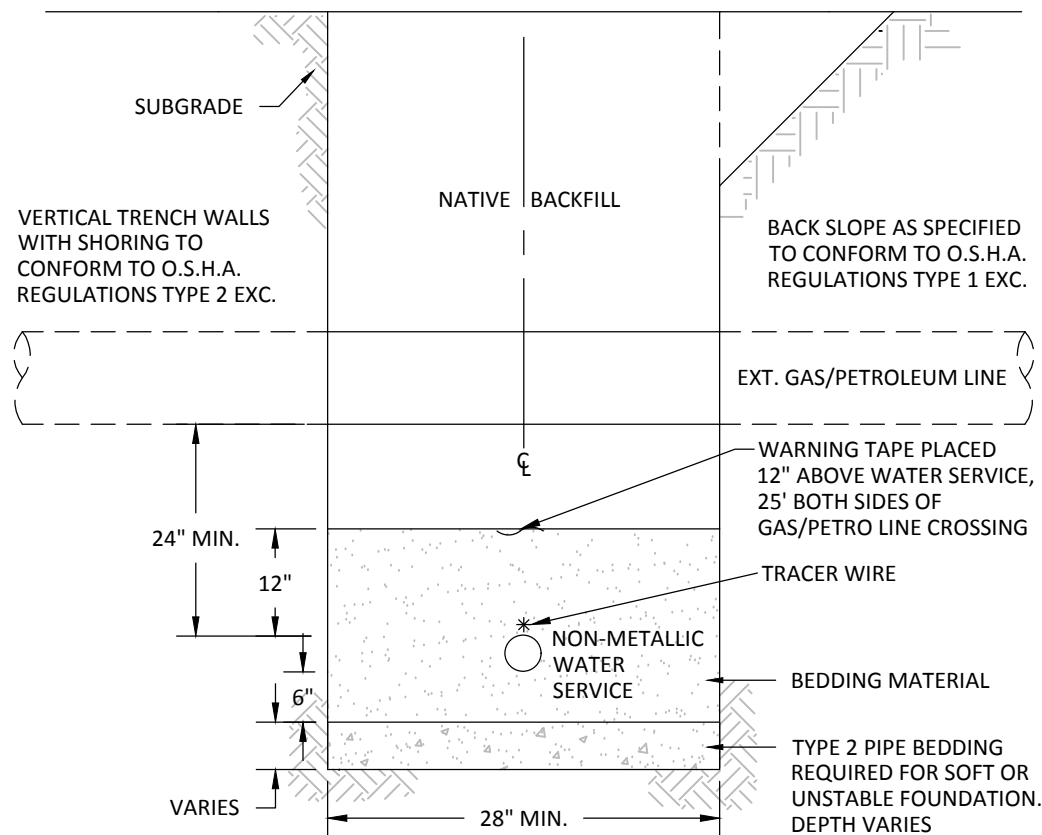
① ECO DOUBLE HOOP JUMP



② WHIPPET WALK RAMP



③ SHELTYE SHIMMY POLES



WATER SERVICE TRENCH AND GAS/PETRO LINE CROSSING DETAIL



④ PEDESTAL FOUNTAIN W/ PET BOWL



⑤ DOG WASTE STATION



⑥ DALMATIAN DISKS

DETAILS

PRELIMINARY
NOT FOR CONSTRUCTION

SCALE			HORZ	NTS	VERT	REVISIONS	INBERG-MILLER ENGINEERS						GREEN RIVER HIGH SCHOOL NATIONAL HONOR SOCIETY			GREEN RIVER DOG PARK GREEN RIVER, WY		SHEET						
DRN.	MWB	BK: ----			JOB NO.	N/A		124 East Main Street Riverton, WY 82501 307-856-8136						1120 East C Street Casper, WY 82601 307-577-0806		350 Parsley Boulevard Cheyenne, WY 82007 307-635-6827		193 West Flaming Gorge Way Green River, WY 82935 307-875-4394		830 E Richards St Ste 1 Douglas, WY 82633 307-359-7000		1300 East US Hwy 14-16 Gillette, WY 82716 307-682-5000		C4.1
CHK.	MWB	PAGE: ----			DATE:	2/12/20																		

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CITY OF GREEN RIVER
PUBLIC HEARING NOTICE

TAKE NOTICE, the Governing Body of the City of Green River, Wyoming will hold a Public Hearing on Tuesday, June 2, 2020 at 7:00 p.m., in the City Hall Council Chambers, 50 East 2nd North Street, for the following request:

- 1) Request filed by Green River High School Honor Society, for Special Use Permit approval for the construction of a dog park to be located at 80 E Teton Blvd. The property is located within the Green Belt Conservation Overlay District. In accordance with Section 7.2.B. of the Green River Zoning Ordinance, construction shall not take place within the Green Belt Conservation Overlay District unless Special Use Permit approval has been granted by the Governing Body.

Plans and specifications are on file in the Development Services office located at City Hall, 50 East 2nd North, for review of interested persons. Anyone wishing to submit data or testimony related to this petition may appear at the time and place of the public hearing hereby set forth.

(s) Yvonne Olguin, Recording Secretary

Publish: May 13, 2020
 May 20, 2020



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: May 21, 2020	Department: Development Services
Meeting Date: June 2, 2020	Department Head: Mark Westenskow
	Presenter: Amy Cox

Subject:

Consideration of a Resolution to approve a Special Use Permit filed by Green River High School National Honor Society for the construction of a dog park to be located within the Green Belt Conservation Overlay District.

Background/Alternatives:

The petitioner, Green River High School National Honor Society, is seeking consideration for Special Use Permit approval for the construction of a dog park to be located on City of Green River property at 80 E Teton Blvd. The property is located within the Green Belt Conservation Overlay District and therefore requires Special Use Permit approval.

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In accordance with Section 7.2 of the Green River Zoning Ordinance (Conservation Overlay Zones), Development and land use within the conservation overlay districts shall be guided by the ability to comply with the following planning policies for the environment:

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- The City shall encourage the development of areas with the least environmental constraints. If development is proposed on areas of moderate or severe environmental constraints, the developers shall be required to mitigate the problems.*
- Developments shall be planned to minimize the disturbances to the environment. The disturbance of slopes and natural drainage areas shall be kept to a minimum to ensure that erosion, sedimentation, runoff and loss of ground cover area are minimized.*

- *Areas that are considered to be valuable, scenic or unique features, such as Mansface and Castle Rocks, shall be preserved as much as possible, as open space.*
- *The city shall take an active role in the preservation of a green belt along the river and shall encourage other agencies to recognize the value of a green belt system.*

Section 9.3 of the Green River Zoning Ordinance states: No special use permit shall be approved until the governing body has adopted a resolution that states the intent of the governing body concerning the permit. In granting a special use permit, the governing body may attach to the permit such reasonable requirements with the intent to ensure that the development in its proposed location:

- 1. Will not endanger the public health or safety;*
- 2. Will not injure the value of adjoining or abutting property;*
- 3. Will be in harmony with the area in which it is located; and*
- 4. Will be in conformity with the comprehensive master plan.*

The Planning and Zoning Commission considered this request at the May 13, 2020 Planning and Zoning Commission Meeting. After discussion and consideration of all evidence, the Commission unanimously recommended approval of the Special Use Permit.

Attachments:

*Resolution
Location Map
Special Use Permit Application (including submitted drawings)*

Fiscal Impact:

N/A

Staff Impact:

New addition for the Parks Department.

Legal Review:

Pending

Suggested Motion:

I move to approve the Resolution granting approval of Special Use Permit filed by Green River High School National Honor Society for the construction of a dog park to be located within the Green Belt Conservation Overlay District.

Resolution No. R20-_____

A RESOLUTION OF THE GOVERNING BODY FOR THE CITY OF GREEN RIVER, WYOMING, GRANTING SPECIAL USE PERMIT APPROVAL TO GREEN RIVER HIGH SCHOOL NATIONAL HONOR SOCIETY FOR THE CONSTRUCTION OF A DOG PARK IN THE GREEN BELT CONSERVATION OVERLAY DISTRICT LOCATED AT 80 E TETON BOULEVARD, GREEN RIVER, WYOMING.

WHEREAS, Green River High School National Honor Society submitted an application on March 18, 2020 for Special Use Permit approval of a proposed dog park, to be located within the Green Belt Conservation Overlay District, addressed as 80 E Teton Boulevard, Green River, Wyoming; and,

WHEREAS, in accordance with the City of Green River Code of Ordinances, Appendix B, Section 7.2, no construction, excavation, disturbing of land or vegetation shall take place within the Green Belt Conservation overlay District unless a permit has been granted through the special use review procedure; and

WHEREAS, in accordance with the City of Green River Code of Ordinances, Appendix B, Section 9.3 (Special Use Review), the Planning & Zoning Commission considered this request on May 13, 2020 and voted to recommend approval of the Special Use; and,

WHEREAS, in accordance with the City of Green River Code of Ordinances, Appendix B, Section 9.3 (Special Use Review), Public Hearing Notice was published in the Green River Star on May 13, 2020 and May 20, 2020 for a public hearing which was held by the Governing Body on June 2, 2020 to consider evidence, comments and the recommendations of the Planning and Zoning Commission related to the Special Use Permit Application; and

WHEREAS, the Governing Body finds that the construction of the dog park will not endanger the public health or safety; will not injure the value of adjoining or abutting property; will be in harmony with the area in which it is located; and, will be in conformity with the Comprehensive Master Plan; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING:

Section 1. The Governing Body of the City of Green River hereby finds that the construction of the dog park will not endanger the public health or safety; will not injure the value of adjoining or abutting property; will be in harmony with the area in which it is located; and, will be in conformity with the Comprehensive Master Plan; and, therefore meets the requirements for granting Special Use Permit approval.

Section 2. The Governing Body of the City of Green River hereby grants Special Use Permit approval to Green River High School National Honor Society for the construction of a dog park to be located within the Green Belt Conservation Overlay District addressed as 80 E Teton Boulevard, Green River, Wyoming.

PASSED, APPROVED AND ADOPTED THIS 2ND DAY OF JUNE, 2020.

Signed:

Pete Rust, Mayor

Attest:

City Clerk

Zoning / Location Map

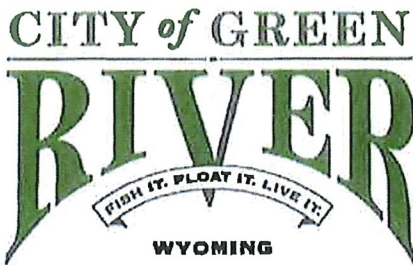


Zoning Regions

- O OPEN LANDS
- B-1 GENERAL BUSINESS DISTRICT
- B-2 CENTRAL BUSINESS DISTRICT
- I-1 LIGHT INDUSTRIAL DISTRICT
- I-2 HEAVY INDUSTRIAL DISTRICT
- PB PLANNED NEIGHBORHOOD BUSINESS
- R-1 SINGLE FAMILY RESIDENTIAL
- R-2 SINGLE FAMILY RESIDENTIAL
- R-3 SINGLE AND MULTI FAMILY RESIDENTIAL
- R-4 MULTI FAMILY RESIDENTIAL
- MH MOBILE HOME DISTRICT

Overlay Districts

- PUD PUD PLANNED UNIT DEVELOPMENT
- BBC BBC BRONZE BELT CONSERVATION
- GBC GBC GREEN BELT CONSERVATION
- DRD DESIGN REVIEW DISTRICT, CONTEMPORARY
- TRD DESIGN REVIEW DISTRICT, TRADITIONAL
- TDR DESIGN REVIEW DISTRICT, TRANSITIONAL



CITY OF GREEN RIVER
APPLICATION FOR
SPECIAL USE PERMIT
REVIEW

City Use Only:

Date Received 3-18-2020

File Number: 2020-004

Payment Information:

Amount Received: _____

Received by: [Signature]

Receipt Number: _____

Cash, CC., or Check Number: _____

Date Certified as Complete Application: _____

By: _____

City Property

GENERAL INSTRUCTIONS:

The Special Use Permit must meet the following criteria of the City of Green River Zoning Ordinance, Appendix B, Section 9.3., Special Use Review:

- 1 - The Special Use Permit will not endanger the public health and safety;
- 2 - The Special Use Permit will not injure the value of adjoining or abutting property;
- 3 - The Special Use Permit will be in harmony with the area in which it is located; and,
- 4 - The Special Use Permit will be in conformity with the Comprehensive Master Plan.

This application must be completed in full and accompanied by a detailed diagram (site plan) of your property, as outlined below. Failure to provide clear and correct drawings and information may cause a delay in consideration of your application.

A. PROPERTY ADDRESS: ADDRESS NOT YET ASSIGNED

B. PROPERTY LEGAL DESCRIPTION: A PORTION OF PARCEL 1807-26-2-00-007-00

B. CONTACT INFORMATION:

Petitioner Information:

Name: GREEN RIVER HIGH SCHOOL NATIONAL HORIZ SOCIETY

Mailing Address: VICTORIA HAMPHILL

11615 HITCHING POST DRIVE, GREEN RIVER, WY

Email Address: hamphill@swcsc2.org

Phone Number: 872-8341

Fax Number: —

Petitioner's Interest in Request: CONSTRUCT A DOG PARK

Property Owner Information:

Name: CITY OF GREEN RIVER

Mailing Address: 50 EAST 2ND NORTH

GREEN RIVER, WY 82935

Email Address: —

Phone Number: 872-0500

Fax Number: —

C. ANSWER THE FOLLOWING ON THE SPACE PROVIDED:

1. This Special Use Permit Application is being submitted for the following purpose (attach a separate sheet if necessary):

TO CONSTRUCT A DOG PARK ADJACENT TO THE EXISTING ANIMAL CONTROL FACILITY.

2. Nature and effect of the proposed special use. Provide as much detail as possible (attach a separate sheet or other attachments if necessary):

THE DOG PARK WILL PROVIDE AN OPEN PUBLIC SPACE FOR DOGS AND DOG OWNERS TO RECREATE.

3. Existing Zoning Designation, present use, and proposed use of the property: LIGHT INDUSTRIAL DISTRICT (I-1) AND OPEN LANDS (O). CURRENT SITE IS VACANT. PROPOSED USE IS A DOG PARK.

4. Time schedule for development: SPRING 2020

5. Attach a site plan of the property that shows the following (if applicable):

- ☒ Project Name
- ☒ Location of project by street address
- ☒ Name and mailing address of the applicant and property owner.
- ☒ Date and north arrow.
- ☒ Scaled drawing, preferably of not less than one (1) inch to one hundred (100) feet
- ☒ Boundary lines of property with dimensions
- ☒ Location, identification, and dimension of existing and proposed:
 - ☒ All buildings and structures (existing and proposed), with required setbacks shown
 - ☒ Adjacent streets and street rights-of-way
 - ☒ Electric, natural gas, and telephone utility locations, and rights-of-way and easements
 - ☒ Sewer utility locations including sanitary and storm and rights-of-way and easements
 - ☒ Water utility locations and rights-of-way and easements, including existing and proposed fire hydrants for fire protection
 - ☒ Surface drainage indicated by arrows, including surface ditches
 - ☒ Sidewalks, walkways, driveways, loading areas and docks and bikeways
 - ☒ Fences and retaining walls (existing and proposed)
 - ☒ Exterior signs, existing and proposed
 - ☒ Exterior lighting, existing and proposed
 - ☒ Traffic flow, both on-site and off-site
 - ☒ Parking spaces (including space dimensions and aisle widths)
 - ☒ Relationship of the property and special use to abutting properties and streets.

D. SUBMITTAL REQUIREMENTS:

The following items are required for submitting a complete Special Use Application. An incomplete application will not be reviewed and will be returned to the applicant.

- ☒ Filing Fee (\$200.00) made payable to the City of Green River.

- ☒ Completed City of Green River Application for Special Use Review Application.
- ☒ Site Plan showing all items listed in C.5 above.
- ☒ Any other attachments that will assist the Planning and Zoning Commission and Governing Body in making their decision to approve the special use request.

E. SPECIAL USE REVIEW PROCESS:

The following outlines the process that is established by the Ordinances of the City of Green River. Please review for understanding of the process in which your application must follow. For questions regarding the process, please contact the Green River Community Development Department at 307-872-6140.

- ✓ After receipt of a complete application, the Community Development staff shall contact by letter all property owners within 200 feet of the property containing the proposed special use. For your convenience, the Community Development Department will obtain the list of affected property owners. The letter shall indicate that an applicant has filed for a Special Use Permit and that they are welcome to provide either written comments directly to the Community Development Department or may appear at the Planning and Zoning Commission meeting where this item will be discussed.
- ✓ The application shall be forwarded to the Planning and Zoning Commission for review at a regular scheduled meeting. After due deliberation, the commission shall certify its findings and recommendations on any proposed special review use to the governing body in writing. You will be notified of the time and date of the Planning and Zoning Commission meeting at which your application will be reviewed. It is required that the applicant attend this meeting.
- ✓ No Special Use Permit shall be approved until a public hearing has been held before the governing body at which all interested parties shall have an opportunity be heard. Notice of the time and place of the public hearing shall be given by two successive publications in a newspaper of general circulation in the city beginning at least 15 days before the date of the public hearing.
- ✓ The area which is to be the subject of the hearing shall be posted for at least 15 days prior to the hearing. The Community Development Department will provide the applicant the sign. The applicant is responsible for posting the sign by the required date. The sign shall be removed by the applicant within 15 days after the public hearing has been held.
- ✓ After the public hearing has been held, the governing body shall vote on the special use permit application. In its deliberation, the governing body shall take into consideration all of the evidence and comments presented at the hearing, agency and community comments, and the recommendations of the planning and zoning commission. No special use permit shall be approved until the governing body has adopted a resolution that states the intent of the governing body concerning the permit.
- ✓ In granting a special use permit, the governing body may attach to the permit such reasonable requirements with the intent to ensure that the development in its proposed location will not endanger the public health or safety, will not injure the value of adjoining or abutting property, will be in harmony with the area in which it is located; and will be conformity with the comprehensive master plan.

F. SIGNATURE REQUIRED:

I acknowledge that I have read and understand this application and the Green River Special Use Permit regulations. I certify that the information provided with this application is true and correct and false or inaccurate information used by an applicant to secure compliance with the Zoning Ordinance shall be reason to deny or revoke any application or permit. I understand that it the responsibility of the applicant and/or property owner to secure any and all required Local, Federal and State Permits (i.e. State Permits, DEQ, Building Permits, etc.) and I agree to contact those agencies/departments accordingly.

Signature of Applicant _____

Date 3/17/20

Signature of Owner Steve Rust

Date 3/19/2020

GREEN RIVER HIGH SCHOOL NATIONAL HONOR SOCIETY
GREEN RIVER DOG PARK
PRELIMINARY DEVELOPMENT PLAN
GREEN RIVER, WYOMING

INDEX OF SHEETS

SHEET NUMBER	PLANS
C1.1	TITLE SHEET
C2.1	SITE PLAN
C3.1	LANDSCAPE PLAN
C4.1	DETAILS

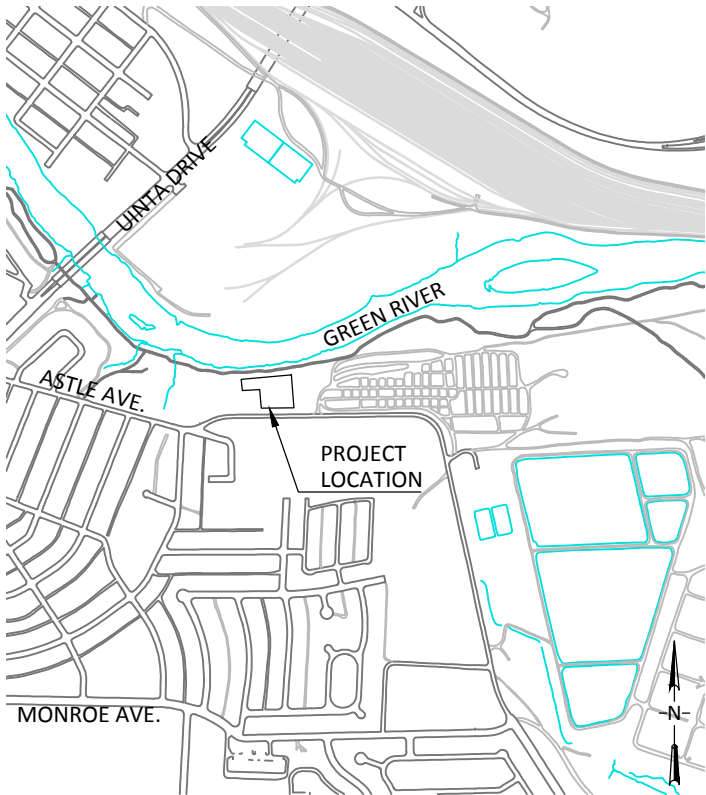
PROJECT LOCATION

LOCATED ON A PORTION OF SWEETWATER COUNTY PARCEL
1807-26-2-00-009-00, TOWNSHIP 18 NORTH, RANGE 107W,
SECTION 26, NW4 TR, ADJACENT TO THE GREEN RIVER ANIMAL
CONTROL, 80 E. TETON BLVD., GREEN RIVER.

THE PROJECT IS LOCATED IN AN AREA DETERMINED TO BE
OUTSIDE OF THE 500-YEAR FLOODPLAIN AS REFERENCED BY FEMA
FIRM PANEL 560050-0005C.



PROJECT SITE MAP
1" = 100 FT



CITY OF GREEN RIVER VICINITY MAP
1" = 1/4 MILE

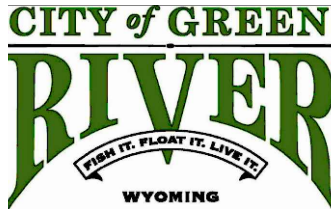
CONTACT LIST

PROJECT SPONSOR
GREEN RIVER HIGH SCHOOL
NATIONAL HONOR SOCIETY
VICTORIA HEMPHILL
1615 HITCHING POST DRIVE
GREEN RIVER, WY 82935
PH: 307-872-8341

PROJECT ENGINEER
INBERG-MILLER ENGINEERS
MICHAEL BROWN, P.E.
193 W. FLAMING GORGE WAY
GREEN RIVER, WY 82935
PH: 307-875-4394

LAND SURVEYOR
INBERG-MILLER ENGINEERS
RANDAL STELZNER, P.L.S.
124 E. MAIN ST
RIVERTON, WY 82501
PH: 307-856-8136

OWNER
CITY OF GREEN RIVER
50 EAST 2ND NORTH STREET
GREEN RIVER, WY 82935
PH: 307-872-0500



124 East Main Street Riverton, WY 82501 307-856-8136	1120 East C Street Casper, WY 82601 307-577-0806	350 Parsley Boulevard Cheyenne, WY 82007 307-635-6827	193 West Flaming Gorge Way Green River, WY 82935 307-875-4394	830 E Richards St Ste 1 Douglas, WY 82633 307-359-7000	1300 East US Hwy 14-16 Gillette, WY 82716 307-682-5000
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INBERG-MILLER ENGINEERS

GREEN RIVER HIGH SCHOOL
NATIONAL HONOR SOCIETY

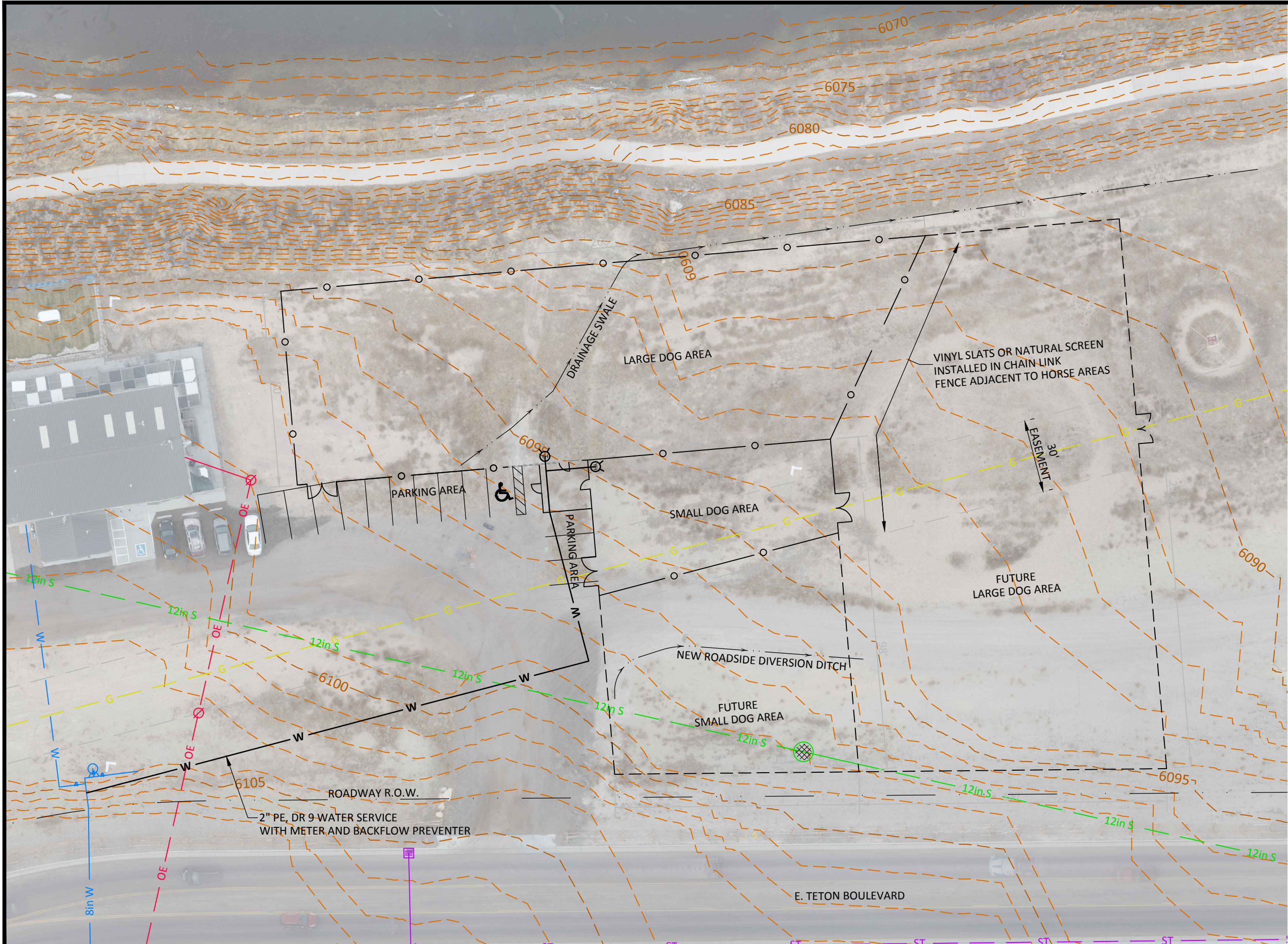
GREEN RIVER DOG PARK
GREEN RIVER, WY

SHEET
C1.1

TITLE SHEET
PRELIMINARY
NOT FOR CONSTRUCTION

Any use, reuse, or CADD adaptation of this drawing other than for the specific purpose intended, by anyone, without written authorization from the engineer, will be at the Client's risk and full legal responsibility.

FILE: Green River Dog Park Site Plan.dwg



LEGEND

8in W	EXISTING WATER MAIN
G	PETROLEUM/N.G. LINE
W	WATER VALVE
H	HYDRANT
12in S	SEWER MAIN
ST	SEWER MANHOLE
ST	STORM DRAIN
OE	STORM CATCH BASIN
OE	OVERHEAD ELECTRIC
LP	LIGHT POLE
P	POLE
6100	MAJOR CONTOUR
6070	MINOR CONTOUR
CLF	PROPOSED 4' CHAIN LINK FENCE
FA	FUTURE AREA
WS	WATER SERVICE
YH	YARD HYDRANT
SG	SINGLE GATE
DG	DOUBLE GATE
B	BENCH
TC	TRASH CAN

SCALE: 1"= 40'

40' 0 40'

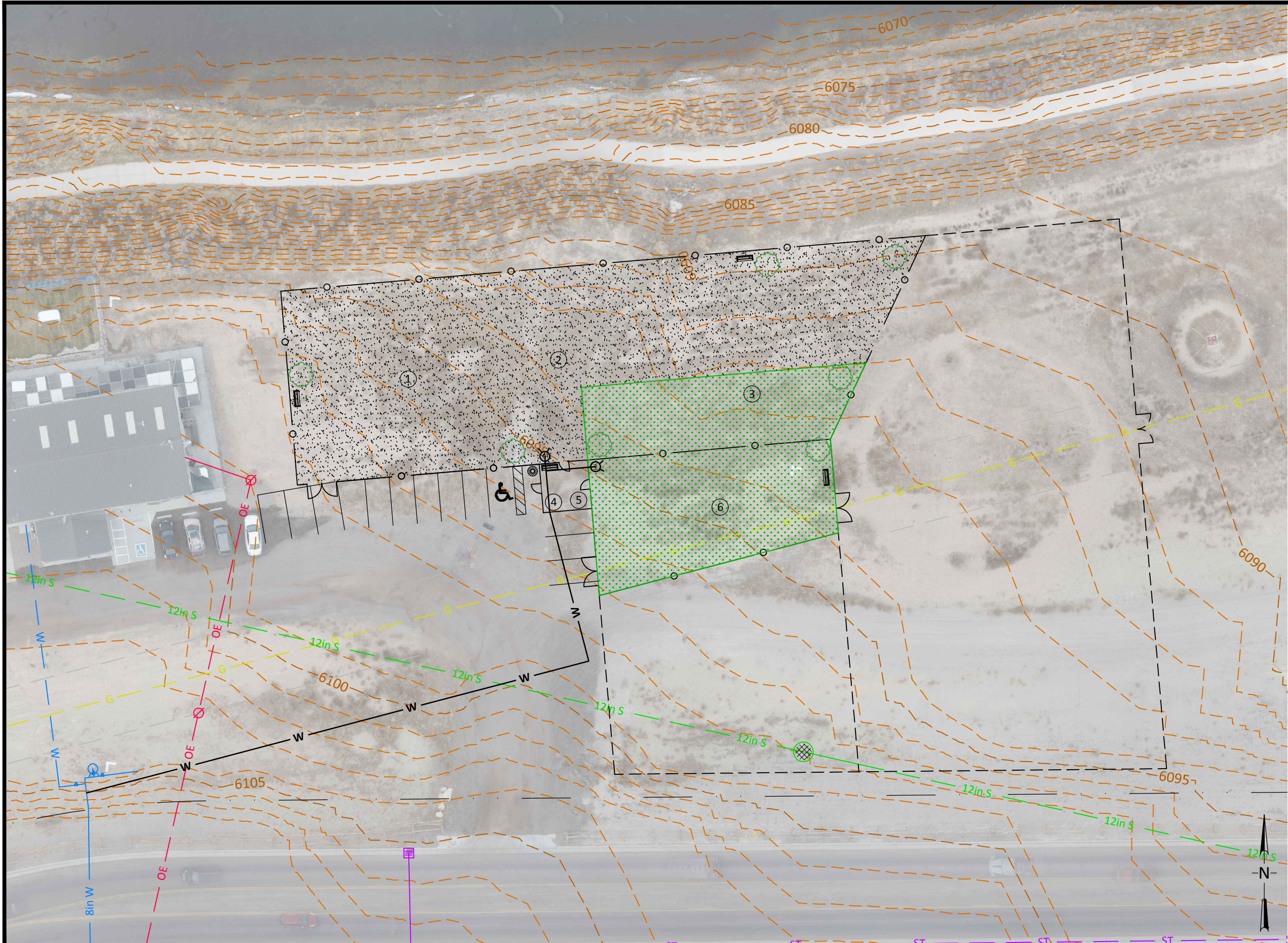
20'

SITE PLAN

PRELIMINARY
NOT FOR CONSTRUCTION

Any use, reuse, or CADD adaptation of this drawing other than for the specific purpose intended, by anyone, without written authorization from the engineer, will be at the Client's risk and full legal responsibility.

File: Green River Dog Park Site Plan.dwg



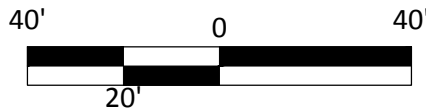
LEGEND

- EXISTING**
- 8in W WATER MAIN
 - 6in G PETROLEUM/N.G. LINE
 - WATER VALVE
 - HYDRANT
 - 12in S SEWER MAIN
 - SEWER MANHOLE
 - ST STORM DRAIN
 - OE STORM CATCH BASIN
 - OE OVERHEAD ELECTRIC
 - Light Pole
 - Pole
 - 6100 MAJOR CONTOUR
 - MINOR CONTOUR
- PROPOSED**
- 4' CHAIN LINK FENCE
 - FUTURE AREA
 - WATER SERVICE
 - YARD HYDRANT
 - SINGLE GATE
 - DOUBLE GATE
 - BENCH
 - TRASH CAN
 - TREE
 - GRASS SURFACING
 - PEA GRAVEL/EWF CHIPS/GRASS SEED SURFACING
 - # DOG AMENITY

KEY MAP

- 1 ECO DOUBLE HOOP JUMP
- 2 WHIPPET WALK RAMP
- 3 SHELTY SHIMMY POLES
- 4 PEDESTAL FOUNTAIN W/ PET BOWL
- 5 DOG WASTE STATION
- 6 DALMATIAN DISKS

SCALE: 1"= 40'



LANDSCAPE PLAN

PRELIMINARY
NOT FOR CONSTRUCTION

SCALE	HORZ 1"= 40'	VERT	REVISIONS
DRN. MWB	BK: ----	JOB NO. N/A	
CHK. MWB	PAGE: ----	DATE: 2/12/20	



INBERG-MILLER ENGINEERS					
124 East Main Street Riverton, WY 82501 307-856-8136	1120 East C Street Casper, WY 82601 307-577-0806	350 Parsley Boulevard Cheyenne, WY 82007 307-635-6827	193 West Flaming Gorge Way Green River, WY 82935 307-875-4394	830 E Richards St Ste 1 Douglas, WY 82633 307-359-7000	1300 East US Hwy 14-16 Gillette, WY 82716 307-682-5000

**GREEN RIVER HIGH SCHOOL
NATIONAL HONOR SOCIETY**

**GREEN RIVER DOG PARK
GREEN RIVER, WY**

SHEET
C3.1

Any use, reuse, or CADD adaptation of this drawing other than for the specific purpose intended, by anyone, without written authorization from the engineer, will be at the Client's risk and full legal responsibility.

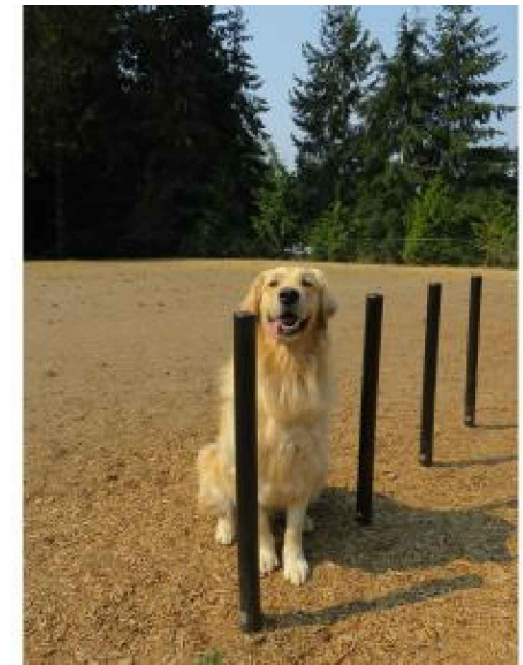
File: Green River Dog Park Site Plan.dwg



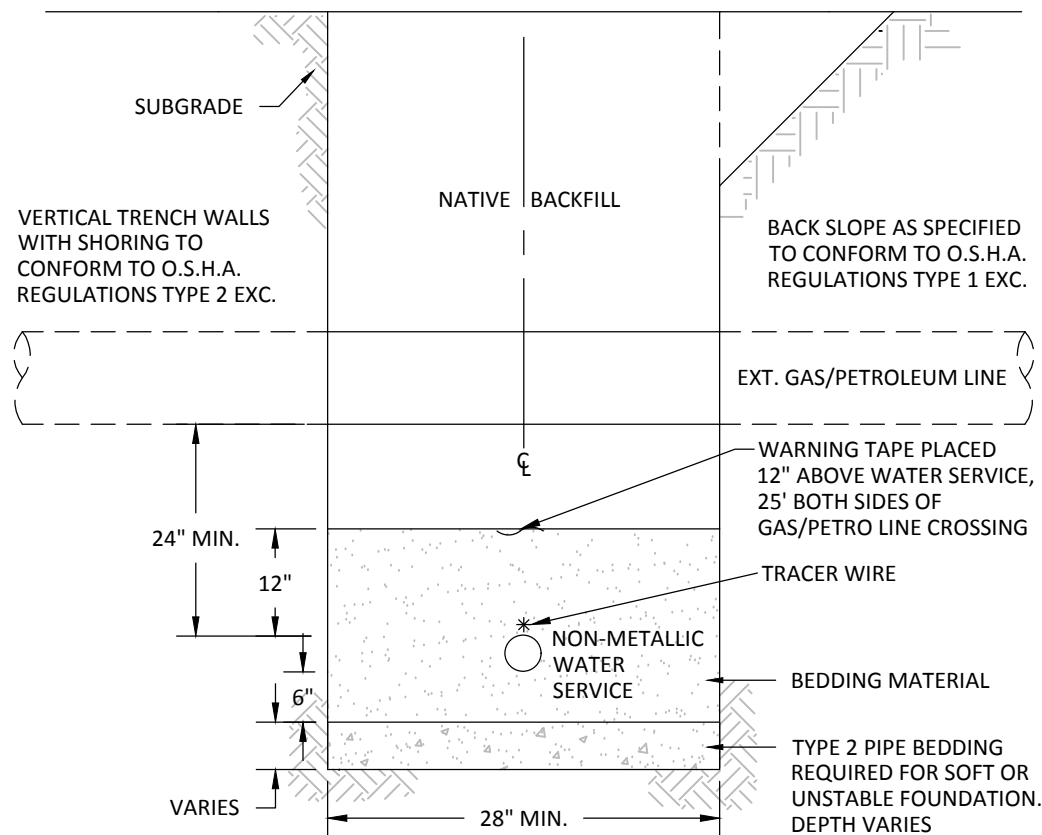
① ECO DOUBLE HOOP JUMP



② WHIPPET WALK RAMP



③ SHELTYE SHIMMY POLES



WATER SERVICE TRENCH AND GAS/PETRO LINE CROSSING DETAIL



④ PEDESTAL FOUNTAIN W/ PET BOWL



⑤ DOG WASTE STATION



⑥ DALMATIAN DISKS

DETAILS

PRELIMINARY
NOT FOR CONSTRUCTION

SCALE	HORZ NTS	VERT	REVISIONS	INBERG-MILLER ENGINEERS						GREEN RIVER HIGH SCHOOL NATIONAL HONOR SOCIETY		GREEN RIVER DOG PARK GREEN RIVER, WY		SHEET
DRN. MWB	BK: ----	JOB NO. N/A		124 East Main Street 1120 East C Street 350 Parsley Boulevard 193 West Flaming Gorge Way 830 E Richards St Ste 1 1300 East US Hwy 14-16										C4.1
CHK. MWB	PAGE: ----	DATE: 2/12/20		Riverton, WY 82501 Casper, WY 82601 Cheyenne, WY 82007 Green River, WY 82935 Douglas, WY 82633 Gillette, WY 82716										
				307-856-8136 307-577-0806 307-635-6827 307-875-4394 307-359-7000 307-682-5000										

Any use, reuse, or CADD adaptation of this drawing other than for the specific purpose intended, by anyone, without written authorization from the engineer, will be at the Client's risk and full legal responsibility.



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: May 26, 2020	Department: Fire Department
Meeting Date: June 2, 2020	Department Head: Larry Erdmann
	Presenter: Larry Erdmann

Subject:

2020 Wyoming District 4 Annual Operating Plan

Background/Alternatives:

The Annual Operating Plan (AOP) is meant to address issues affecting cooperation, interagency working relationships and protocols, financial agreements, and joint activities across the State of Wyoming. The AOP details operating procedures applicable across the State and those applicable to specific districts.

Attachments:

The 2020-2021 Memorandum of Agreement

Fiscal Impact:

The City of Green River would be responsible for the cost of fuel and equipment. The GRFD would be able to charge for the cost of equipment used on an incident.

Staff Impact:

Not Applicable

Legal Review:

Pending Legal Review

Suggested Motion:

I move to approve the District 4 Annual Operating Plan and authorize the Mayor to sign the agreement, pending legal approval.

2020 WILDLAND FIRE MANAGEMENT ANNUAL OPERATING PLAN

PREAMBLE

This operating plan is prepared pursuant to the Wyoming Interagency Cooperative Fire Management Agreement USDA Forest Service 11-FI-11020000-020, USDI Bureau of Land Management BLM-MOU-WY-930-1202, USDI National Park Service 12491200001, USDI Bureau of Indian Affairs A12MA00028 and the USDI Fish and Wildlife Service 14-48-FF06R03000-12-K001.

PURPOSE

This is a Sub-Geographic Area Annual Operating Plan (AOP) meant to address issues affecting cooperation, interagency working relationships and protocols, financial arrangements, and joint activities across the State of Wyoming. The AOP details operating procedures applicable across the State and those applicable to specific districts. Procedures applicable to specific districts are included in Attachments A, B, C, D, and E, District Specific Procedures, which are incorporated herein by this reference. Signatories to this AOP agree to the procedures applicable across the State and to those applicable to their specific district.

RECITALS

National Response Framework activities will be accomplished utilizing established dispatch coordination concepts. Situation and damage assessment information will be transmitted through established fire suppression intelligence channels.

Jurisdictional Entities are responsible for all planning documents i.e. land use, resource and fire management plans and decision support documents, for a unit's wildland fire and fuels management program.

Protecting Entities implement the actions documented and directed by the appropriate planning documents and decision support documents for initial and extended attack on wildfire incidents. They provide supervision and support including operational oversight, direction and logistical support to Incident Management Teams.

INTERAGENCY COOPERATION

Interagency Dispatch Centers:

The entities agree to participate in the neighborhood dispatch system. The Entities give authority to the interagency dispatch center to provide the services requested in support of the appropriate center's charter and operating plan. Interagency Dispatch Centers will work together to ensure a positive communication flow and closest available resources will be utilized within capability. For specifics, see individual district attachments.

Mobilization Process for State and County Resources:

When resources, statused in the current dispatch ordering system, are ordered from their local dispatch center for initial attack, it is their responsibility to notify their respective Interagency Dispatch Center of their assignment. It is also their responsibility to notify the respective Interagency Center when they return home.

Standards:

Non-Federal Firefighter Qualifications:

1. Qualifications for local resources utilized for fire suppression within that respective county will meet local standards.
2. Except for County to County resources, all resources ordered through an interagency dispatch center will meet NWCG 310-1 standards. Certification for positions are in accordance with the Wyoming Redcard Manual.

Federal Agencies will ensure the following minimum required elements are included in the agreement:

1. Local fire department personnel responding to incidents on Federal lands must:
 - a. Be 18 years of age or older
 - b. Have and use the required personal protective equipment (PPE) found in the Interagency Standards for Fire and Fire Aviation Operations ("Red Book" Ch.7);
 - c. Have a basic level of wildland fire training. The National Wildfire Coordinating Group (NWCG) course S-190 and S-130 are recommended, both courses can be modified to fit local needs.

2. Pre-identified incident communication protocols will be established and followed (e.g. frequencies plans, points of contact, and interoperable radio hardware).
3. The Incident Command System (ICS) will be used to manage all incidents.

The minimum elements are critical to ensure safe and effective response to wildfires. While on a Federal incident, local fire department leadership is responsible to only deploy personnel that are in compliance with these minimum elements.

PREPAREDNESS

Protection Areas and Boundaries:

If applicable, each entity will provide a Protection Area Map to be included in district specific attachments.

WSFD:

WSFD shall assume cost of its non-aviation related resources such as overhead, Smokebusters (WHCC), engines, or personnel for a maximum of 24 hours following the initial dispatch to the fire. This shall not be construed as automatic 24 hour dispatch. Any deviation or variation will be at the discretion of the WSFD Fire Duty Officer or their designee. An exception to the 24 hour reciprocal period is the Wyoming State Helitack, provisions are as follows:

1. WSFD may assume the cost of the aircraft daily availability at the discretion of the WSFD Duty Officer
2. To promote safe and aggressive initial attack, fires on all jurisdiction that pose an imminent threat to State and/or Private lands: WSFD shall assume all associated costs of the Wyoming State Helitack for a full operational period to be determined by the WSFD Fire Duty Officer. Federal/other out of state personnel assigned to the Helitack may still be billed to the incident during this time.
3. Fires on Federal lands or those fires that pose no imminent threat to State and/or Private land, WSFD may seek reimbursement for costs associated with the Wyoming State Helitack.
4. Rates for the Helicopter and supporting costs shall be distributed upon execution of the contract.
5. Unless noted otherwise on a cost share agreement.

Agreements/MOUs for Fire Suppression Responsibilities:

Agreements/MOUs between entities establishing fire suppression responsibilities will be recognized by this Annual Operating Plan. Entities providing this protection may represent the

interest of the jurisdictional entity whose lands are being protected. Unless specified otherwise, the lands protected under Agreement/MOU will be afforded the same conditions/terms as the protecting entity's lands (i.e. mutual aid periods, etc.). All signatories to this Annual Operating Plan will be notified, in writing, of changes or modifications to fire suppression responsibilities by the entity providing protection at the time of an approved Agreement/MOU.

Joint Projects and Project Plans:

On fires that threaten, or involve, the Wildland Urban Interface, the County's Community Wildfire Protection Plan should be referred to for suppression priorities and other information that could prove beneficial to the suppression efforts.

Fire Prevention/Education/Mitigation:

The Entities agree to cooperate in the development and implementation of fire prevention/education/mitigation programs. Entities will collaborate on ways to prevent unwanted wildfires. This program will have an overarching goal of lessening the risk of wildfire impacts to the public and private land and structures especially in the WUI.

Fire Restrictions:

Fire Restrictions and/or Closures will be communicated and coordinated between the Entities to include initiating, implementing, and lifting.

Prescribed Fire (Planned Ignitions) and Fuels Management:

1. Fuels management and prescribed fire projects will be coordinated with the Entities to this agreement.
2. Wildland fires(s) resulting from escaped prescribed fires at the direction or under the supervision of one of the Entities to this agreement shall be the responsibility of that Entity. All suppression costs exclusive of reciprocal periods shall be borne by the responsible Entity. The responsible agency on federal lands shall be the jurisdictional agency. An Entity may take appropriate suppression action when lands under its protection responsibility are involved in or threatened by the fire. Such suppression action may be taken on its own initiative or at the request of the responsible Entity. An Entity may take appropriate suppression action, at the request of the responsible Entity, when lands under its protection are not involved in or threatened by the fire. The responsible Entity shall reimburse the other Entity for all suppression costs incurred in accordance with this clause.

3. Escaped prescribed fires ignited by individual(s) not party to this agreement will be considered as wildland fires requiring suppression action under the terms and conditions of this agreement.
4. Entities agree to share and reimburse, according to the rates established in the Wyoming Wildland Fire Resource Mobilization Guide for resources used on prescribed fire projects, based on availability, qualifications, and need. For Forest Service prescribed fire projects, a separate agreement will be executed.

Smoke Management:

Within their authorities, the Parties to this Agreement agree to cooperate in smoke management efforts. The Wyoming Department of Environmental Quality, Air Quality Division, Smoke Management Program has access to the Wyoming State Forestry Division Wildfire Reporting Program and will assist in the coordination of smoke management within the state in support of the Wyoming Air Quality Standards & Regulations Chapter 10, Section 4, Smoke Management Requirements.

OPERATIONS

Fire Notifications and Reporting:

All fires and initial action on or near State or Federal land under the protection of an Entity to this agreement will be reported as soon as possible to the protecting Entity through the appropriate Interagency Dispatch Center and further instructions agreed upon. The appropriate Interagency Dispatch Center will in turn, notify the appropriate Entity of all fires within their respective fire District boundaries.

Initial Attack:

If one or more Entities to this agreement arrive on initial attack, the first Entity on the scene will assume command or what is mutually agreed upon between those entities first arriving to the incident. Once protection responsibilities are established, the protecting Entity will either assume command or request a supporting Entity to do so.

Independent Action on Lands Protected by Another Entity:

Nothing herein shall prohibit any Entity, on its own initiative, with notification and coordination with the protecting Entity and without requesting reimbursement from going upon lands known

to be protected by another Entity to engage in suppression of wildland fires, when such fires are a threat to lands within that Entity's protection responsibility.

Special Management Considerations:

Heavy Equipment Use

Heavy equipment use provisions will be defined in County attachments as guidelines differ across the State.

Use of Aerial Retardant on Federal Lands

Pursuant to agency policy, each federal management unit has identified areas where aerial retardant may not be applied, unless a decision by the Incident Commander determines that human life or safety is threatened and retardant will mitigate that threat. These areas are identified on a map for each unit and may include areas within 300 feet of waterways (streams and lakes); where threatened, endangered, or sensitive species habitat occurs that could be impacted by retardant; and/or where cultural resources exist that have been identified for exclusion from retardant. If retardant is applied in these areas, the agency administrator must be notified for reporting requirements to be met.

Special Lands Designations

On Wilderness lands (Congressional Designated, Wilderness Study Areas, and Recommended/Proposed/Potential Wilderness), and Areas of Critical Concerns (BLM) special tactics must be used. No motorized equipment may be used without proper approval including chainsaws, portable pumps and helicopter landings. Minimum Impact Suppression Tactics (MIST) will be utilized in order to minimize adverse impacts of management actions. Fire management resources will be advised of this and briefed on MIST. Sage Grouse – General Habitat, Priority Habitat and Sagebrush Focal Areas are identified as high value areas to protect from disturbances from wildfires. Aggressive actions and coordination will be taken on all wildfire incidents with these identified areas.

Decision Process:

Escaped Fires or Fires Threatening Other Jurisdictions

Field personnel involved in fire suppression action will contact the other protecting Entities as soon as possible after a fire escapes or threatens to escape initial attack near intermingled ownership (defined as different ownership within 1 mile of the fire or it is anticipated that other ownerships may be involved) and a Unit Administrator Group (see Glossary) will be assembled by the initial attack Entity to represent the jurisdictional Entities involved with that fire. For a

list of the designated representatives for creating a unit administrator group, see the directory in (Attachment A, B, C, D, and E)

1. Guidelines for assembling the Unit Administrator Group:

- a. A wildland fire that escapes initial attack or threatens other jurisdiction .
- b. The fire is to be determined at a Type III or higher complexity level.
- c. Containment is not anticipated before the next burning period.

2. The Unit Administrator Group's functions is:

- a. To participate in development and approval of wildfire decision documents for managing a fire incident.
- b. To recommend to the appropriate Line Officer(s) the level at which the incident should be managed.
- c. To prepare a Delegation of Authority for Line Officer(s) signature.
- d. To act as the representative for the respective Entity.
- e. To develop incident management objectives and agree on management actions needed.
- f. To initiate a written cost share agreement for Line Officer(s) approval with signatures prior to the end of the fire. (See Example in Wyoming Wildland Fire Resource Mobilization Guide)
- g. To agree to all expenditures whenever the suppression plan must be modified including mop-up, rehab and patrol after demobilization of the fire.
 - 1) The Incident Commander/Unified Command will provide the Unit Administrator Group with an estimated fire cost daily.
 - 2) The Incident Commander/Unified Command and the Unit Administrator Group will reach mutual agreement when the fire situation is such that the group can be demobilized.

Delegation of Authority:

It is recognized that initial attack and rapidly expanding incidents often involve multi-jurisdictions. Determining the appropriate jurisdiction and obtaining delegations of authority in an efficient and effective manner is often difficult and may be further hampered by the remoteness of incidents in relation to Entities having authority and jurisdictional responsibility.

The Entities which are party to the Annual Operating Plan agree that initial attack delegation will be valid until a qualified incident commander from the entity having jurisdiction is on scene, or a revised or updated incident specific delegation of authority is signed. The Incident Commander being delegated authority should be confirmed through the dispatch log for that position from the Interagency Dispatch Center. Incidents that have been declared as exceeding initial attack and

transition to extended attack should have an incident specific delegation of authority in place as soon as possible.

Preservation of Evidence/Fire Cause Determination:

Each Entity is responsible for investigating and taking appropriate law enforcement action for all fires on lands under their jurisdiction. The initial attack Incident Commander will take all responsible precautions to preserve evidence found.

Entities shall render mutual assistance in investigation and law enforcement activities and in court prosecutions to the fullest extent possible. Each Entity shall be responsible for fire-related law enforcement activities on wildfires that originate on their respective lands. To the extent permitted by Federal and State law, the protecting Entity will provide investigation files relative to the fire to the Jurisdictional Entity for legal action and/or prosecution.

REIMBURSEMENT OF INTERAGENCY FIRE RESOURCES

Cost Share Agreement:

In situations where an incident encompasses land under the protection or jurisdictional responsibility of more than one Entity, a cost share agreement will be initiated prior to fire being declared controlled and negotiated on a case by case basis

Where agreement cannot be reached regarding incident strategies, tactics or costs, the discussion will be elevated to the next level of Entity administrators representing each Entity.

For incidents that go beyond the reciprocal period (mutual aid) it should be noted in the Cost Share Agreement that reciprocal (mutual aid) period will not apply; all costs will begin at the start of the incident, unless otherwise specified by an individual district attachment. (i.e. For the sake of this cost share agreement, all costs will be collected from the beginning of the incident and no mutual aid period will apply.)

Private Lands:

Costs associated with the protection of privately owned land and structures are the responsibility of the local Entity that has jurisdiction for the private property.

Federal Lands w/Private Structures:

The protection of privately owned structures on federal lands are the responsibility of the local Entity that has jurisdiction for the private structures. Structure protection responsibilities of the local Entity include actions taken directly on the structure or the immediate area surrounding structure. The federal agencies will be responsible for cost associated with keeping the fire from reaching the structures.

Entities that elect not to suppress an ignition with intent to manage the fire for resource benefits are responsible for the cost associated with that fire. This includes the cost of protecting private land, structures and infrastructure, as well as other State and Federal managed lands, unless negotiated with the other affected jurisdiction.

For incidents that have an initial response objective of protection (suppression) and it is later determined that there is also an opportunity to effectively manage a portion of the incident for resource benefit objectives, Entities should follow the standard cost share principles and many need to develop additional cost share agreements based on changes in the situation and objectives.

The local Entity is responsible for developing structure protection plans and coordinating with the incident management team to implement the plan. This could include the local Entity preparing the plan themselves or working with the incident management team to obtain resources to prepare and implement the plan. The local Entity is responsible for determining any actions to be applied directly to a structure such as wrapping; applying foam, fire gels, or other retardants; sprinkler on roofs, etc.

State Trust Lands w/Private Structures:

The protection of privately owned structures on state trust lands are the responsibility of the local fire service Entity that has jurisdiction for the private structures. Structure protection responsibilities of the local fire service Entity include actions taken directly on the structure of the immediate area surrounding structure. Wyoming State Forestry Division will be responsible for costs associated with keeping the fire from reaching the structures.

Training:

The Entities party to this agreement will coordinate wildland fire training locally, within the county, state and the Geographic Area.

Communication Systems:

Communication frequencies to be used for initial attack are included in each district's attachment.

All Entities will utilize the current year Standard Air to Ground naming convention adopted by the National Interagency Incident Communication Division.

All Entities to this agreement give permission for the use of their respective entities radio frequencies for emergency use only.

Aviation Operations:

1. Aerial resources may be used with prior approval of the jurisdictional Entity unless otherwise specified under "Special Management Considerations" of this plan.
2. Aerial resources will be paid for by the requesting Entity if prior approval has not been obtained.
3. Air to air and air to ground frequencies with designated ground contacts need to be established with dispatch.
4. Aviation use will be requested through the appropriate interagency dispatch center.

Billing Procedures:

A. Out of State:

1. Federal Agencies will not bill each other for fire suppression. See Section C for State and County billings.
2. When non-federal resources respond to incidents outside the State of Wyoming, bill should be submitted to WSFD Headquarters.
3. Wyoming State Forestry Division will audit, may reimburse, and forward all completed bills for services to the Forest Service under these qualifying conditions:
 - I. When non-federal resources respond to incidents which are outside the State of Wyoming but are within USDA Forest Service Jurisdiction.
 - II. When the USDA Forest Service is the Lead Agency for Payment.

All completed bills will then be sent to the appropriate Forest Service at the address listed in Section C.

4. When non-federal resources respond outside the State of Wyoming to incidents that are under US DOI Jurisdiction or where the US DOI is the Lead Agency for Payment, Wyoming State Forestry Division will audit, may reimburse, and forward all completed bills for services to the appropriate DOI Agency at the address listed below in Section C.
5. Payment Due Dates: All bills will have a payment due date 30 days after the date of issuance. If payment cannot be made before the 30 days expire, then a 30-day extension, with oral or written justification, may be requested. Voucher difference statements will accompany any payment made that is different than the amount billed.
6. Disputed Billings: Written notice that a bill is contested will be mailed to the billing agency within 30 days of issuance of the final bill, and will fully explain the area of dispute. Contested items will be resolved within the designated waiver period.
7. Fire Cost Meeting: The Entities that are party to the cost share agreement will gather their suppression costs and meet to discuss these costs. Contested items will be resolved by signature parties; if consensus cannot be reached, these costs will be elevated to the next higher level of management for resolution. After costs for fire suppression have been agreed upon, then a bill will be issued to the owing party.
8. All supporting Entities are subject to examination and audit for 3 years after final payment.
9. In order to receive EFT payments, Wyoming counties shall register in SAM, www.sam.gov, and follow the instructions on line.

B. In-State:

1. When State or County resources are used and the fire management activity is within the State of Wyoming, the State or County will bill either: WSFD or the protecting host unit.
2. When the State is the jurisdictional Agency, the Federal Agencies will submit their individual billings to the State and the State will reimburse each individual Agency. When the County is the jurisdictional entity, the Federal Agencies may submit their individual billings to the County and the County will reimburse each individual Agency.

3. Payment for Wyoming State/County resources will be made direct to the appropriate State/County identified in the billing. The State will coordinate billing questions or disputes with the appropriate County.

C. Billing Addresses: All bills for services provided to the Wyoming State Forestry Division or to Counties will be submitted to addresses identified in the Appropriate Annual Operating Plans or as listed below:

All bills for services provided to Wyoming State Forestry Division will be submitted to:

Wyoming State Forestry Division
Headquarters Office
5500 Bishop Blvd.
Cheyenne, WY 82002

All bills for services provided to a County in Wyoming:

Refer to the Wyoming Wildland Fire Resource Mobilization Guide on the following website for the County are you to bill: <http://wsfd.wyo.gov/fire-management/fire-business>

All bills for services provided to the Bureau of Reclamation will be mailed to:

Scott Hettinger
Environmental Division Manager
Bureau of Reclamation, Dakotas Area Office
P.O. Box 1017
Bismarck, ND 58502

All bills for services provided to the Rocky Mountain Region – Forest Service will be mailed to:

USDA Forest Service, Rocky Mountain Region
Attn: Incident Business – Regional Budget Office
1617 Cole Boulevard, Building 17
Lakewood, CO 80401-3305

All bills for services provided to the Intermountain Region – Forest Service will be mailed to:

USDA Forest Service, Intermountain Region
Attn: Incident Business – Regional Budget Office
324 25th Street
Ogden, UT 84401

All bills for services provided **out of state** to the DOI Department of Interior/BLM will be mailed to:

BLM Wyoming State office
Attn: Fire Program Analyst
PO Box 1828
5353 Yellowstone Road
Cheyenne, WY 82009

All bills for services provided **in state** to the DOI Department of Interior/BLM will be mailed to appropriate BLM WY District:

BLM High Plains District
Attention: Fire Management Officer
2987 Prospector Drive
Casper, WY 82604

BLM Wind River/Bighorn Basin District
Attention: Fire Business Specialist
101 S. 23rd Street
PO Box 119
Worland, WY 82401

BLM High Desert District
Attention: Fire Business Specialist
280 Highway 191 North
Rock Springs, WY 82901

All bills for services provided to the DOI Department of Interior/NPS Intermountain Region will be mailed to:

NPS – Intermountain Region
Attn: Fire Budget Analyst
12795 W. Alameda Parkway
Lakewood, CO 80228

All bills for services provided to the DOI Department of Interior/BIA will be mailed to:

Bureau of Indian Affairs – Rocky Mountain Region
Branch of Fire & Forestry
Attn: Budget Analyst
2021 4th Avenue North
Billings, MT 59101

All bills for services provided to the DOI Department of Interior/FWS will be mailed to:

US Fish & Wildlife Service
Mountain Prairie Region 6
134 Union Blvd, Suite 300
Lakewood, CO 80226

- D. The non-federal Entities of Wyoming are cooperators, not contractors. Reference the Wyoming Wildland Fire Resource Mobilization Guide (Mini Mob Guide) for Wyoming Firefighters Pay Plan and Equipment Use Rates. Emergency Equipment Rental Agreements will only be executed for equipment not listed above .
- E. The Jurisdictional Entity is not obligated to reimburse the Supporting Entity for costs incurred during the Reciprocal (Mutual Aid) period unless otherwise specified in a cost share agreement.
- F. Fire Numbers: Entities will share their respective individual fire numbers for cross referencing purposes.
- G. Billing Estimates/Time Frames: On fires where costs are incurred pursuant to the terms of this agreement, the billing Entity shall submit a bill or estimate for reimbursement as soon as possible, but not later than 120 days after the fire is controlled. If the total cost is not known at the time of initial billing, a partial bill, so identified, may be submitted. A final bill, so identified, will be issued within 270 days after control of the fire.

Billing deadlines set forth herein are intended merely to encourage prompt billing, and failure to meet billing deadlines shall not be construed as a release or waiver of claims for reimbursement against the other Entity.

For obligation purposes, the Federal Entities will submit unpaid obligatory figures to the non-federal Entities by May 15. The non-federal Entities will submit unpaid obligatory figures to the appropriate federal Entity by September 15 for the previous federal fiscal year.

After the final billing has been sent and additional costs are identified, a supplemental billing may be issued if agreeable to applicable Entities.

H. Billing Content: A separate bill will be submitted for each fire. Bills or State Form WSFD-41, Exhibit B Invoice Form for Wyoming Firefighters and Equipment (WSFD-41) will be summarized by major categories. Bills or WSFD-41 will include incident name, location, accounting code, jurisdictional unit, incident number, appropriate resource order number, inclusive dates, and will be supported by originals or copies of the following:

Fire Time Reports, OF-288

Summary of travel charges

Equipment Use Invoice and Daily Shift Tickets

Credit card bill, list of purchases

Cost Share Agreement, when applicable

Copy of Resource Order

For out of state resources used on state or private land incidents, their bills will be sent to the address below. Wyoming State Forestry Division will either make payment or forward the bill to the appropriate Entity for payment.

Shielah Esterholdt

Wyoming State Forestry Division

5500 Bishop Blvd.

Cheyenne, WY 82002

Cost Recovery:

The Authorized Representatives of affected Entities will attempt to reach mutual agreement, as soon as possible after a fire start, on the strategy that will be used to recover suppression costs and damages from the individuals liable for such costs and damages. Such strategy may alter interagency billing procedures, timing and content as otherwise provided in this Agreement. Any Entity may independently pursue civil actions against individuals to recover suppression costs and damages.

GENERAL PROVISIONS

Personnel Policy:

Employees of the Entities to this Agreement shall be subject to the personnel rules, law and regulations of their respective Entity, unless they are employed temporarily by another Entity to this Agreement and the authority under which such temporary employment is authorized provides that such employees shall be subject to the employing Entity's personnel laws and regulations.

Modifications:

Modifications within the scope of this Agreement shall be made by mutual consent of the Entities, by the issuance of a written modification request with a minimum of 20 day notice, signed and dated by all Entities, prior to any changes being performed. No Entity is obligated to fund any changes not properly approved in advance.

Annual Review:

This Annual Operating Plan is reviewed annually. Wyoming State Forestry Division will be the lead Entity responsible for preparing the plan.

Duration of Agreement:

This Annual Operating Plan remains in effect until December 31st, 2020. This plan becomes effective on the date signed by each Entity. It may be terminated upon 20 days written notice to all Entities.

Sovereign Immunity:

The parties do not waive sovereign immunity by entering into this Agreement and specifically retain immunity and all defenses available to them pursuant to State and Federal law.

ATTACHMENT 2

DIRECTORY

Listed below are the Entity representative for each Entity. For purpose of notification, request of assistance, approval of retardant or equipment use, and for representatives for the Unit Administrator Group use the call list which is arranged according to the order each Agency and County wants their representatives called. Each Entity representative will be responsible to follow the proper procedure for their Entity. The individuals listed below or their designee will represent the participating Entity when a Unit Administrator Group is needed.

BLM Lands - District Fire Management Officer/Field Office Manager or their designated representative.

State Lands - Assistant State Forester - Fire Management/District Forester/ or their designated representative.

National Forest Lands - District Ranger/Forest Supervisor or their designated representative.

BIA Lands - Fire Management Officer or their designated representative.

National Park Service Lands - Fire Management Officer/Chief Ranger or their designated representative.

U.S. Fish & Wildlife Service Lands – Project Leader or their designated representative.

Private Lands - County Commissioner, County Fire Warden or their designated representative.

BOR – Chief of Land Management.

Entity Representatives

Lincoln County

a.	Kelly Hoffman	Lincoln County
b.	Barry Tye	Wyoming State Forestry Division
c.	Tobin Kelley	USFS, Bridger-Teton National Forest
d.	Mike Duran	Bear River Fire District
e.	Paul Dever	South Lincoln County Fire District
f.	Tom Koerner	Seedskaadee National Wildlife Refuge Complex
g.	Frank Keeler	BLM, High Desert District
h.	Rod Hillyard	Upper Valley Fire District
i.	Mike Vogt	Alpine Fire District
j.	Angela Wetz	Fossil Butte National Monument
k.	Scott Hettinger	Bureau of Reclamation

Sublette County

- | | | |
|----|-----------------|-------------------------------------|
| a. | Shad Cooper | Sublette County |
| b. | Barry Tye | Wyoming State Forestry Division |
| c. | Tobin Kelley | USFS, Bridger-Teton National Forest |
| d. | Frank Keeler | BLM, High Desert District |
| e. | Scott Hettinger | Bureau of Reclamation |

Sweetwater County

- | | | |
|----|-----------------|--|
| a. | Mike Bournazian | Sweetwater County |
| b. | Barry Tye | Wyoming State Forestry Division |
| c. | Joe Flores | USFS, Ashley National Forest |
| d. | Matt Gardner | Eden-Farson Fire District |
| e. | Scott Kitchner | Sweetwater County Fire District #1 |
| f. | Jim Wamsley | City of Rock Springs |
| g. | Brad McCullom | Town of Granger |
| h. | Dustin Davis | Town of Wamsutter |
| i. | Mike Nomis | City of Green River |
| j. | Tom Koerner | Seedskaadee National Wildlife Refuge Complex |
| k. | Frank Keeler | BLM, High Desert District |
| l. | Rich Zimmerlee | BLM, Wind River/Big Horn Basin District |
| m. | Scott Hettinger | Bureau of Reclamation |

Teton County

- | | | |
|----|-----------------|-------------------------------------|
| a. | Brady Hansen | Teton County |
| b. | Barry Tye | Wyoming State Forestry Division |
| c. | Tobin Kelley | USFS, Bridger-Teton National Forest |
| d. | Chip Collins | NPS Grand Teton National Park |
| e. | Brian Glaspell | National Elk Refuge |
| f. | Jon Bishop | Teton Village Special Fire District |
| g. | Frank Keeler | BLM, High Desert District |
| h. | Scott Hettinger | Bureau of Reclamation |

Uinta County

- | | | |
|----|-----------------|---|
| a. | Eric Quinney | Uinta County |
| b. | Barry Tye | Wyoming State Forestry Division |
| c. | Rick Schuler | USFS, Uinta-Wasatch-Cache National Forest |
| d. | Frank Keeler | High Desert District, BLM |
| e. | Scott Hettinger | Bureau of Reclamation |

CALL LIST

To report fires burning on private land or county land notify:

Lincoln County:

North Lincoln County Sheriff Dispatcher

(B) 911 or 307-885-5231

South Lincoln County Sheriff Dispatcher

(B) 911 or 307-877-3971 or 800-442-9001

Kelly Hoffman, County Fire Warden

(B) 307-279-3241 (H) 307-279-3625 (C) 307-270-8103

Sublette County:

Sublette County Sheriff Dispatcher

(B) 911 or 307-367-4378

Shad Cooper, County Fire Warden

(B) 307-367-4550 (C) 307-360-3110

Wil Gay, Deputy County Fire Warden

(B) 307-367-4558 (C) 307-749-0054

Sweetwater County:

Sweetwater County Sheriff Dispatcher

(B) 911 or 307-872-6350 ext. 1

Mike Bournazian, County Fire Warden

(B) 307-922-5360 (C) 307-705-0154

TJ Hunt, Deputy County Fire Warden

(B) 307-922-5361 (C) 307-231-6555

Teton County:

Teton County Sheriff Dispatcher

(B) 911 or 307-733-2331

Brady Hansen, County Fire Warden

(B) 307-733-4732 (C) 307-699-8188

Mike Moyer, Deputy County Fire Warden

(B) 307-733-4732 (C) 307-413-4455

Uinta County:

Uinta County Sheriff Dispatcher
(B) 911 or 307-783-1000

Eric Quinney, County Fire Warden
(B) 307-789-8556 (C) 307-780-6954

Tim Overy, Deputy County Warden
(B) 307-789-3013 (C) 307-679-0667

To report fires burning on State of Wyoming land notify:

Barry Tye, District Forester
(B) 307-787-6148 (C) 307-747-1020 – main contact number

Nate Wilson, Assistant District Forester
(B) 307-367-2119 (C) 307-749-7940 – main contact number

Fire Duty Officer
(B) 307-777-5566

Anthony Schultz, Fire Management Officer
(B) 307-777-3368 (C) 307-286-6315

To report fires burning on United States Forest Service land notify:

The respective Interagency Dispatch Center should be notified of fires on federal land first.

Ashley National Forest (Flaming Gorge):

Uintah Basin Interagency Fire Center 24 hour answering service June 1 to October 1
(B) 435-789-7021 24 hour service (C) 435-776-6695 Cheryl Nelsen
(C) 435-790-7087 Dirk Huber

Joe Flores, Forest FMO
(B) 435-781-5109 (C) 435-219-2896

Curtis Booher, District Ranger
(B) 435-781-5258 (C) 435-790-7078

Lucas Santio, East Zone FMO
(B) 435-781-5144 (C) 435-790-4680

Nathan Shinkle, East Zone AFMO
(B) 435-781-5283 (C) 435-671-9374

Bridger-Teton National Forest:

Forest wide:

Teton Interagency Fire Center
(B) 307-739-3630

Tobin Kelley, Forest FMO
(B) 307-739-5576 (C) 307-413-2028 - main contact number

Josh Erickson, Forest AFMO
(B) 307-739-5581 (C) 307-226-0807 – main contact number

Lincoln County:

Jared Mattson, Zone FMO
(B) 307-886-5333 (C) 208-339-8328

Eddie Taylor, Zone AFMO
(B) 307-828-5116 (C) 307-200-1767

Vacant, Fuels AFMO
(B) 307-828-5117 (C) 307-200-1762

Sublette County:

Paul Hutta, East Zone FMO
(B) 307-367-5735 (C) 307-413-0542 (H) 307-367-7197

Brian Nate, AFMO Operations
(B) 307-367-5720 (C) 208-221-6236

Paul Swenson, AFMO Fuels
(B) 307-367-5711 (C) 307-231-9180

Teton County:

Steve Markason, Zone FMO (Will be Vacant on 5/31/2020)
(B) 307-739-5431 (C) 307-413-2032

Dave Wilkins, Zone AFMO
(B) 307-739-5418 (C) 307-413-2035

Andy Hall, Fuels AFMO
(B) 307-739-5425 (C) 307-699-4230

Caribou Targhee National Forest:

Forest wide:

East Idaho Interagency Fire Center
(B) 208-524-7600

Mike Johnston, Forest FMO
(B) 208-557-5950 (C) 208-516-0399 - main contact number

Martell Gibbons, Forest AFMO
(B) 208-557-5830 (C) 208-520-5685

Ashton/Island Park:

Jeff Hill, Zone FMO
(B) 208-652-1205 (C) 208-313-7830

Todd Moore, Zone AFMO
(B) 208-374-5422 (C) 530-545-2528

Jon White, Fuels AFMO
(B) 208-652-1202 (C) 307-250-1607

Driggs/Swan Valley:

Spencer Johnston, Zone FMO
(B) 208-523-1412 (C) 208-317-7841

Vacant, AFMO Operations
(B) 208-542-5815 (C)

Deb Flowers, AFMO Fuels
(B) 208-354-6630 (C) 208-313-7946

Soda Springs/Montpelier:

Garth Alleman, Zone FMO
(B) 208-847-8944 (C) 208-313-7823

Roo Phelps, Zone AFMO
(B) 208-847-8946 (C) 208-251-8108

Vacant, Fuels AFMO
(B) 208-847-8954 (C)

Uinta-Wasatch-Cache National Forest:

Northern Utah Dispatch Center
Business Office 801-495-7600

Ben Sanders, East Zone AFMO Evanston & Mountain View Ranger Districts
(B) 307-782-6555 (C) 541-520-1850

Robert Lamping, East Zone FMO Heber & Kamas Ranger Districts
(B) 435-654-7217 (C) 801-556-9294

To report fires burning on Bureau of Land Management land notify:

BLM High Desert District:

Casper Interagency Dispatch Center
(B) 800-295-9952 or 307-233-1140

Frank Keeler, FMO BLM High Desert District
(B) 307-352-0282 (C) 307-350-6994

John Ziegler, AFMO BLM High Desert District
(B) 307-352-0236 (C) 307-350-6996

Mike Wengert, Fuels AFMO BLM High Desert District
(B) 307-352-0217 (C) 307-250-3027

BLM Wind River Big Horn Basin District:

Cody Interagency Dispatch Center
(B) 800-295-9952 or 307-233-1140

Rich Zimmerlee, FMO BLM Wind River/Big Horn Basin District
(C) 307-921-2381

Aaron Thompson, AFMO Operations BLM Wind River/Big Horn Basin District
(B) 307-332-8472 (C) 307-330-6743

Rance Neighbors, AFMO Fuels BLM Wind River/Big Horn Basin District
(B) 307-347-5148 (C) 307-431-9878

To report fires burning on National Park Service land notify:

Grand Teton National Park/JDR Parkway:

Teton Interagency Dispatch Center
(B) 307-739-3630

Chip Collins, Park FMO
(B) 307-739-3310 (C) 307-690-4400

Bill Mayer, Park DFMO
(B) 307-739-3313 (C) 307-699-0139

Fossil Butte National Monument:

Teton Interagency Dispatch Center
(B) 307-739-3630

Angela Wetz, Superintendent
(B) 307-800-8402 (C) 307-220-1356 (H) 303-358-1518

To report fires burning on Cokeville Meadows and Seedskaadee National Wildlife Refuge notify:

Casper Interagency Dispatch Center
(B) 800-295-9952 or 307-233-1140

Tom Koerner, Project Leader
(B) 307-875-2187 x16 (C) 307-413-6149

Tracy Swenson, FMO
(B) 435-734-6449 (C) 435-740-0572

To report fires burning on National Elk Refuge land notify:

Teton Interagency Dispatch Center
(B) 307-739-3630

Bryan Yetter, Refuge Law Enforcement Officer
(B) 307-733-9212, ext. 1 (C) 307-690-9273

Vacant, Project Leader
(B) 307-733-9212, ext. 2 (C) 307-690-0905

Cris Dippel, Deputy Project Leader
(B) 307-733-9212, ext. 3 (C) 307-203-6798

To report fires burning on Bureau of Reclamation land notify:

Scott Hettinger, Environmental Division Manager – BOR
(B) 701-250-4242

To report fires burning on State Parks land notify:

Chris Floyd, Shoshone District Manager
(B) 307-782-3842

**SWEETWATER COUNTY
ATTACHMENT 3**

INITIAL ATTACK FREQUENCIES				
Label	Rx freq	Rx CG	Tx freq	TxCg
STATE FORESTRY LOCAL	151.160		151.160	
SWEETWATER CO LOCAL	155.055		155.055	
BLM FIRE 1 (Lander Tactical)	166.6375		166.6375	
BLM FIRE 2 (High Desert Tactical)	166.825		166.825	
VFIRE 21 (FERN)	154.280		154.280	156.7
ROCK SPRINGS BLM (Aspen)	168.575		165.000	146.2
ROCK SPRINGS RPT (Little Mountain.)	168.575		165.000	136.5
ROCK SPRINGS RPT (Quealy Peak.)	168.575		165.000	156.7
ROCK SPRINGS RPT (Portable 1.)	168.575		165.000	167.9
ROCK SPRINGS RPT Portable 2.)	168.575		165.000	103.5
RAWLINS BLM RPT (Flat Top)	168.275		164.250	123.0
RAWLINS BLM RPT (Whiskey Peak)	168.275		164.250	146.2
WRBD BLM RPT (Limestone)	168.525		172.4375	136.5
ASHLEY NF SIMPLEX	172.225		172.225	
ASHLEY NF RPT (East Park)	172.225		164.8000	103.5
VERNAL BLM RPT (Goslin)	172.625		164.950	110.9
SCFD Tac	153.9650		153.9650	
SWC-FR (County Fire Rescue Repeater on Aspen Mtn)	154.3925	131.8	159.1200	131.8
ROCK SPRINGS FIRE (RS City Wide Repeater on Hospital)	154.1300	100.0	158.7540	100.0
SCFD1 TAC2 (Fire District 1 Tac 2)	155.8750		155.8725	
GREEN RIVER FIRE DEPARTMENT	154.2950		154.2950	
A/G 10 (east of Continental Divide)	166.9375		166.9375	
A/G 15 (east of Continental Divide)	167.5250		167.5250	
A/G 14 (west of Continental Divide)	167.500		167.500	
A/G 35 (west of Continental Divide)	167.2250		167.2250	
VMED 28	155.3400		155.3400	156.7

RADIO FREQUENCIES FOR EMERGENCY USE				
Label	Rx freq	Rx CG	Tx freq	TxCG
VFIRE 21 (FERN)	154.280		154.280	156.7
STATE MUTUAL AID	154.875		154.875	
STATE FORESTRY (1) DIRECT	151.430		151.430	
STATE FORESTRY (2) DIRECT	151.160		151.160	
STATE FORESTRY (3) FIRE	151.295		151.295	
SWEETWATER CO FIRE DIRECT	155.055		155.055	
SWEETWATER CO FIRE REPEAT	155.715		155.055	118.8
SWC-FR (County Fire Rescue Repeater on Aspen Mtn)	154.3925	131.8	159.1200	131.8
04FIRE	WYOLINK			
BLM FIRE 1 (WRBD Tactical)	166.6375		166.6375	
BLM FIRE 2 (High Desert Tactical)	166.825		166.825	
ROCK SPRINGS BLM REPEAT (Aspen)	168.575		168.575	
ROCK SPRINGS BLM RPT (Hogsback)	168.575		165.000	110.9
ROCK SPRINGS BLM RPT (Twin Buttes)	168.575		165.000	123.0
ROCK SPRINGS RPT (Little Mountain.)	168.575		165.000	136.5
RAWLINS BLM SHEEP MTN	168.275		168.275	
RAWLINS BLM RPT (Flat Top)	168.275		164.250	123.0
WRBD BLM RPT (Limestone)	168.525		172.4375	136.5
ROCK SPRINGS PORTABLE REPEATER	168.575		165.000	167.9
VERNAL BLM RPT (Goslin)	172.625		164.950	110.9
ASHLEY NF SIMPLEX	172.225		172.225	
ASHLEY NF RPT (East Park)	172.225		164.8000	103.5
NIMS SCENE OF ACTION	168.550		168.550	
AIR TO GROUND A/G 10 (east of hwy 191 and south of hwy 28)	166.9375		166.9375	
AIR TO GROUND A/G 15 (east of hwy 191 and south of hwy 28)	167.5250		167.5250	
AIR TO GROUND A/G 13 (east of hwy 191 and north of hwy 28)	167.4250		167.4250	
AIR TO GROUND A/G 14 (west of highway 191)	167.5000		167.5000	
VMED 28	155.3400		155.3400	156.7
ROCK SPRINGS FIRE (RS City Wide Repeater on Hospital)	154.1300		154.1300	
SCFD1 TAC2 (Fire District 1 Tac 2)	155.8750		155.8725	
GREEN RIVER FIRE DEPARTMENT	154.2950		154.2950	

ATTACHMENT D - DISTRICT 4

This Plan is between the USDI Bureau of Land Management (BLM), Wyoming State Forestry Division (WSFD) 20-FO-11040300-028, USDA Forest Service (USFS), USDI National Park Service (NPS), USDI Fish & Wildlife Service (USFWS), South Lincoln County Fire District, Bear River Fire District, Upper Valley Fire District, Alpine Fire District, Lincoln County 20-FO-11040300-029, Sublette County 20-FO-11040300-030, City of Rock Springs, Sweetwater County Fire District #1, City of Green River, Eden-Farson Fire District, Town of Granger, Town of Wamsutter, Sweetwater County 20-FO-11040100-008, Teton Village Special Fire District, Teton County 20-FO-11040300-031, Uinta County Fire Protection & Emergency Services Joint Powers Board, and Uinta County 20-FO-11040100-007.

Interagency Dispatch Centers:

1. For initial dispatch

Lincoln Co. - in the southern 2/3 of the county, fires on State, Private, BLM, and USFWS ownership will use Casper Interagency Dispatch Center as the dispatch contact. For fires on USFS and NPS ownership, Teton Interagency Dispatch Center will be used. In the northern 1/3 of the county (Star Valley), fires on all ownerships with the exception of the Caribou-Targhee National Forest will use Teton Interagency Dispatch Center. Fires on the Caribou-Targhee National Forest will use Eastern Idaho Interagency Dispatch. On multi-jurisdictional fires and incidents with poor radio communications the Incident Commander, in coordination /agreement with the dispatch centers and appropriate Duty Officers, will determine which dispatch center will be used based on acceptable radio communications. All responding units will be informed on which dispatch center is being used along with assigned frequencies for the incident. The responsible Agencies dispatch center will be updated on the progress and any significant events when a different dispatch center is providing support to an incident.

Sublette Co. - for interagency fires within Sublette County, either Teton Interagency Dispatch Center or Casper Interagency Dispatch Center will be used as dispatch contact. Fires will be dispatched according to dispatch center boundaries. On multi-jurisdictional fires and incidents with poor radio communications the Incident Commander, in coordination/agreement with the dispatch centers and appropriate Duty Officers, will determine which dispatch center will be used based on acceptable radio communications. All responding units will be informed on which dispatch center is being used along with assigned frequencies for the incident. The responsible Agencies dispatch center will be updated on the progress and any significant events when a different dispatch center *is* providing support to an incident.

For the reporting and assigning of the appropriate fire numbers on interagency fires within Sublette County, dispatch center boundaries will be the determining factor as to which dispatch center is responsible to do so.

Sweetwater Co. - on State, Private, BLM High Desert District, and USFWS ownership fires, Casper Interagency Dispatch Center will be used for the dispatch contact, on Wind River Bighorn Basin District BLM ownership fires, Cody Interagency Dispatch Center will be used. For fires on USFS ownership, Uinta Basin Interagency Fire Center will be used. On multi-jurisdictional fires the Incident Commander(s), in conjunction with the interagency dispatch center managers, will determine which dispatch center to use.

Teton Co. - for all interagency fires within Teton County with the exception of those originating on the Caribou-Targhee National Forest, Teton Interagency Dispatch Center will be used for the dispatch contact, fires on the Caribou-Targhee National Forest will use Eastern Idaho Interagency Dispatch. Communication frequencies to be used for initial attack will be according to the jurisdictional authority of the incident.

Uinta Co. - on State, Private, and BLM ownership fires, Casper Interagency Dispatch Center will be used for the dispatch contact. For fires on USFS ownership, Northern Utah Dispatch Center will be used. On multi-jurisdictional fires, the Incident Commander(s) in conjunction with the interagency dispatch center managers will determine which dispatch center to use.

2. Interagency Dispatch Operations

All signing entities agree to incorporate Interagency Dispatch Center Annual Operating Plans as references to this document where applicable.

Dispatch Centers servicing WSFD District 4 will utilize the neighboring dispatch closest to the incident when ordering resources for initial attack and rapidly evolving incidents regardless of GACC boundaries.

PREPAREDNESS

Methods of Fire Protection and Suppression:

Reciprocal Fire Protection Services (Mutual Aid)

1. All jurisdictional lands within Wyoming State Forestry Division District 4 (Lincoln, Sweetwater, Sublette, Teton, and Uinta Counties), with the exception of Bureau of Reclamation (BOR) and Wyoming State Parks, will be considered to be in the reciprocal fire protection zone. Initial attack will be reimbursable on BOR and State Parks land.
2. Due to the ownership pattern and the response time, within the reciprocal fire protection zone, each Entity shall assume its own full cost of expenditures for a maximum of 24 hours following the initial report of the fire. Costs incurred after the

reciprocal fire protection period ends will be reimbursed by the protecting Entity. The protecting Entity will be determined as soon as possible. All fires will be reported to the protecting Entity as soon as possible.

3. Reciprocal protection is not construed as an automatic dispatch. Therefore, priority will be given to the release of a supporting Entity when it is mutually agreed upon by the initial attack IC that the fire situation is such that the protecting Entity's forces on the scene can adequately control the incident. Furthermore, within its capabilities, the protecting Entity will render support to the supporting Entity to include but not limited to food, water, and additional forces to expedite release of the supporting Entity in advance of the maximum reciprocal fire protection period.
4. Entities will notify the BOR Agency Administrator or State Parks District Manager (as listed in Attachment 2) as soon as possible when Initial Attack is not sufficient to control a fire.

Bureau of Reclamation

For all wildfires on BOR administered land, bills should go to the BOR point of contact.

State Parks

For all wildfires on State Parks administered land, bills should go to the Agency with surface jurisdiction.

OPERATIONS

Aviation

Sublette County Search and Rescue Helicopter

The Sublette County Search and Rescue (SAR) Helicopter will be available for authorized missions on the Bridger-Teton National Forest (BTNF) in accordance with the current Cooperator Letter of Approval issued by the Forest Service Intermountain Region (IMR) with the following conditions:

1. The aircraft will be available for wildland fire operations to include initial attack on lands under protection of the BTNF in Sublette, Teton, Fremont, and Lincoln Counties based on aircraft availability. The aircraft will be released from any incident upon request from Sublette County for higher priority life safety missions within Sublette County.
2. Sublette County will provide a carded pilot and carded aircraft qualified to fly on USFS Incidents and the equipment to accomplish the missions listed in the current Coop Letter between Sublette County and the IMR. The BTNF will be responsible for providing a qualified Helicopter Manager for the aircraft while it is on USFS Incidents. In the event that the Sublette County aircraft is needed for other incidents it will be ordered by the

protecting federal entity.

3. Refer to the Aviation Operations section covered in the Wildland Fire Management AOP for use and reimbursement of Interagency Fire Resources along with cost outlined in the current Sublette County Helicopter Cost letter found in Exhibit B of this document.
4. The Sublette County SAR ship will be requested by contacting Sublette County Dispatch at 307-367-4378.
5. Once assigned to a federal or multi-jurisdictional incident flight following will be provided by the Ordering Dispatch Center.
6. The Sublette County SAR ship will be based out of Pinedale Airport.
7. Use of the Sublette County SAR helicopter is not covered under the Reciprocal Fire Protection Services outlined in this document.

BLM Use Restrictions for Sublette County SAR Helicopter

1. The Sublette County SAR helicopter will not operate on single jurisdiction BLM fires within WSFD District 4. On multi-jurisdictional fires the SAR aircraft is present on it will remain under the operational control of either Sublette County or the USFS depending on the ordering entity.
2. Teton Interagency Dispatch Center and Sublette 911 will be the primary flight following dispatches within WSFD District 4. Casper Dispatch will only be used for flight following for the SAR aircraft if requested by another dispatch center due to compromised communications.
3. If the SAR aircraft is used on a multi-jurisdictional fire that includes BLM lands the costs of the SAR aircraft will be solely the responsibility of Sublette County or the USFS as determined by who is the ordering entity.

Special Management Considerations:

Federal Lands (BLM, USFS, NPS, USFWS)

The intent of these considerations is to provide guidance to initial responders regarding federal lands. In particular they are aimed at non-federal responders that may not be familiar with this management direction. These considerations may be modified if a decision by the initial attack Incident Commander determines that

human life or safety is imminently threatened.

Heavy Equipment: Use of a dozer, road patrol, or grader is not authorized for suppression except in situations when the Field Manager/District Ranger/Project Leader/Park Superintendent, (in coordination with Duty Officer or designated official) provides verbal consent. This will be followed by written documentation to the Incident Commander. Within USFS wilderness lands, heavy equipment requires Regional Forester Approval. All heavy equipment must remain on roads until a Resource Advisor arrives on scene to provide site specific guidance.

Wildland Urban Interface Protection

The operational role of federal and State agencies as partners in the wildland urban interface is wildland firefighting, hazard fuels reduction, cooperative prevention/education/mitigation, and technical assistance. Any fire service entity or resource may take action to prevent a wildland fire from reaching a structure, depending upon the location of the wildland fire and the chosen management strategy. Structural fire suppression is the responsibility of tribal or local governments. State and federal agencies may assist with exterior structural protection activities within the limits of their agencies policies. During wildfire incidents, development and implementation of structure protection plans and coordination with an Incident Management Team is a responsibility of the structure protection entity. Structure protection tasks may be delegated to an incident management team at the discretion of the responsible jurisdiction.- Costs associated with the protection of privately owned structures on private or public (Federal or State) lands are the responsibility of the Agency or fire service entity that has jurisdiction for protecting the structure unless stipulated otherwise by agreements (e.g. - Special Use Permits). Structural fire suppression is the responsibility of local fire service Entities. Keeping an approaching wildfire from reaching a structure may be the responsibility of any of the parties to this agreement depending upon the location of the wildfire, ownership of the structure, and the chosen management strategy.

Entirety of Agreement:

This Agreement consisting the 2020 Master Template, Attachment D- District 4, Attachment 1, Attachment 2, Attachment 3, Exhibit A, and Exhibit B totaling 56 pages and the current Wyoming Wildland Fire Resource Mobilization Guide represents the entire and integrated Agreement between the Entities.

Authorized Representatives/Signatures:

By signature below, all signatories to this Annual Operating Plan certify that the individuals listed in this document are authorized to act in their respective areas for matters related to this Annual Operating Plan. By my signature below, I authorize my signature to be photocopied into each and all of the Annual Operating Fire Plans for the Wyoming Interagency Cooperative Fire Management Agreement.

I understand that my Entity will be provided a copy of the agreement with a photocopied signature page when the required signatures are obtained.

THE PARTIES HERETO, as evidenced by their authorized signature below, have executed, and thereby entered into, this agreement upon the date of the last signature below.

PREPARED AND APPROVED BY:

Lincoln County

Chairman, Lincoln County Commissioners 925 Sage Street, Kemmerer, WY 83101	(Printed Name)	Date
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Lincoln County Fire Warden P.O. Box 203, Cokeville, WY 83114	(Printed Name)	Date
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Chairman, Alpine Fire District P.O. Box 3785, Alpine, WY 83128	(Printed Name)	Date
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Chairman, Bear River Fire District P.O. Box 99, Cokeville, WY 83114	(Printed Name)	Date
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Chairman, South Lincoln County Fire District P.O. Box 188, Kemmerer, WY 83101	(Printed Name)	Date
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Chairman, Upper Valley Fire District P.O. Box 546, Afton, WY 83110	(Printed Name)	Date
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Sublette County

Chairman, Sublette County Commissioners 21 South Tyler Avenue, Pinedale, WY 82941	(Printed Name)	Date
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Sublette County Fire Warden 130 South Fremont Avenue, Pinedale, WY 82941	(Printed Name)	Date
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Sweetwater County

Chairman, Sweetwater County Commissioners Courthouse, Green River, WY 82935	(Printed Name)	Date
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Sweetwater County Fire Warden 430 Blair Avenue, Rock Springs, WY 82901	(Printed Name)	Date
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Mayor, Town of Granger P.O. Box 42, Granger, WY 82934	(Printed Name)	Date
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Mayor, City of Rock Springs 212 D Street, Rock Springs, WY 82901	(Printed Name)	Date
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Mayor, City of Green River 50 East 2 nd North, Green River, WY 82935	(Printed Name)	Date
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Mayor, Town of Wamsutter P.O. Box 6, Wamsutter, WY 82336	(Printed Name)	Date
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Chairman, Eden-Farson Fire District P.O. Box 6, Farson, WY 82932	(Printed Name)	Date
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Chairman, Sweetwater County Fire District #1 3010 College Drive, Rock Springs, WY 82901	(Printed Name)	Date
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Fire Chief, Rock Springs Fire Department 600 College Drive, Rock Springs, WY 82901	(Printed Name)	Date
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Teton County

Chairman, Teton County Commissioners P.O. Box 1727, Jackson, WY 83001	(Printed Name)	Date
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Attest: Teton County Clerk P.O. Box 1727, Jackson, WY 83001	(Printed Name)	Date
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Teton County Fire Warden P.O. Box 901, Jackson, WY 83001	(Printed Name)	Date
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Chief, Teton Village Special Fire District P.O. Box 56, Teton Village, WY 83025	(Printed Name)	Date
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Uinta County

Chairman, Uinta County Commissioners 225 9 th Street, Evanston, WY 82930	(Printed Name)	Date
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Attest: Uinta County Clerk 225 9 th Street, Evanston, WY 82930	(Printed Name)	Date
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Uinta County Fire Warden P.O. Box 640, Evanston, WY 82931	(Printed Name)	Date
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President, Uinta County Rural Fire District 3301 County Road 165, Evanston, WY 82930	(Printed Name)	Date
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Chairman Uinta County Emergency Services Joint Powers Board P.O. Box 640, Evanston, WY 82931	(Printed Name)	Date
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Bureau of Land Management

District Manager High Desert District Office, Bureau of Land Management 280 Highway 191 North, Rock Springs, WY 82901	(Printed Name)	Date
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District Manager	(Printed Name)	Date
Wind River/Big Horn Basin District Office, Bureau of Land Management		
P.O. Box 119, Worland, WY 82401		

United States Forest Service

Regional Forester, Region 4 USFS	(Printed Name)	Date
324 25 th Street, Ogden, UT 84401		

National Park Service

Superintendent, Fossil Butte National Monument	(Printed Name)	Date
P.O. Box 592, Kemmerer, WY 83101		

Superintendent, Grand Teton National Park and the John D. Rockefeller Jr. Memorial Parkway	(Printed Name)	Date
P.O. Box 170, Moose, WY 83012		

US Fish & Wildlife Service

Project Leader, National Elk Refuge	(Printed Name)	Date
P.O. Box 510, Jackson, WY 83001		

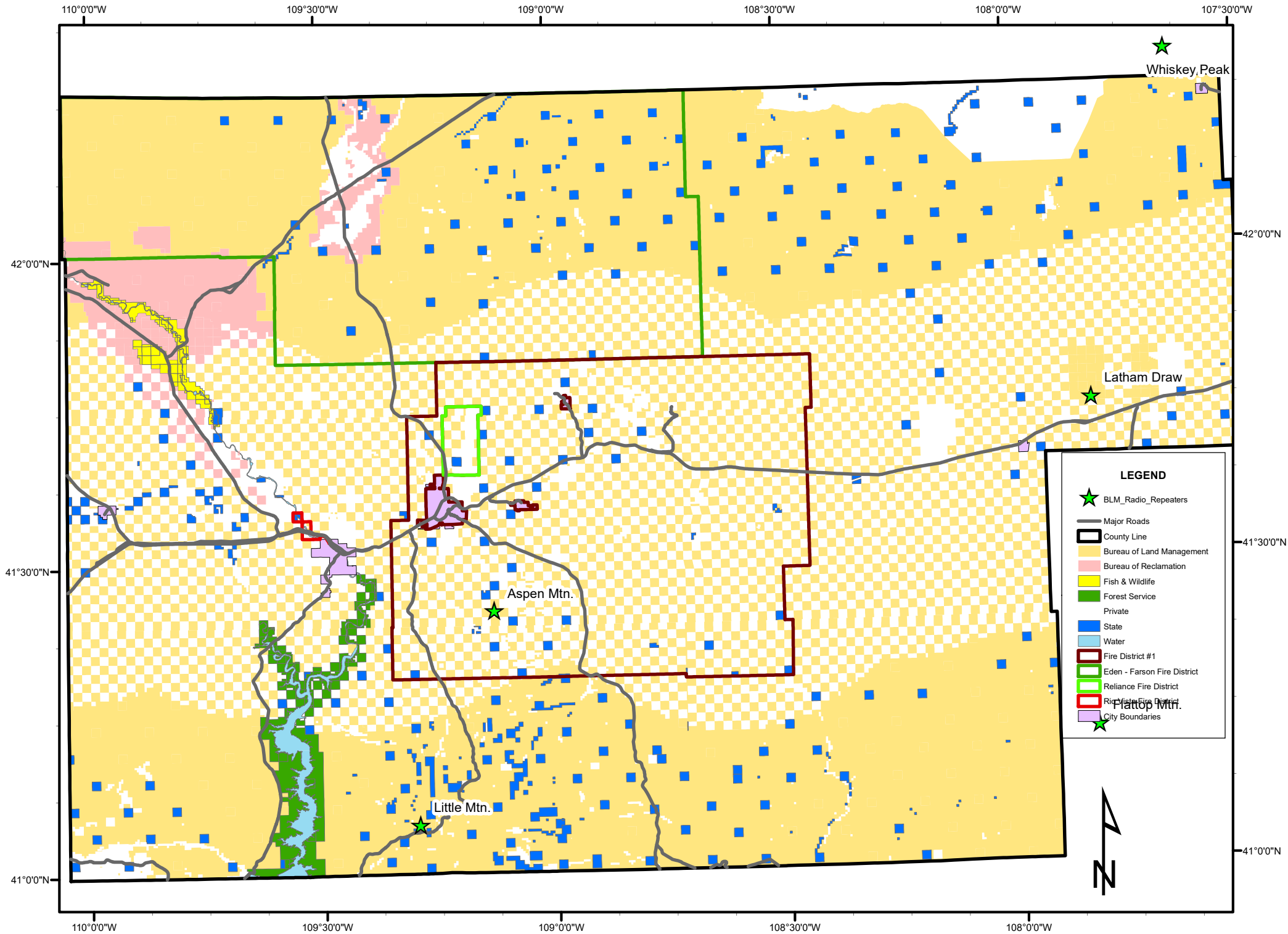
Project Leader	(Printed Name)	Date
Central Sage Steppe Refuge Complex, US Fish & Wildlife Service		
P.O. Box 700, Green River, WY 82935		

Wyoming State Forestry Division

District Forester, Wyoming State Forestry Division	(Printed Name)	Date
P.O. Box 544, Lyman, WY 82937		

EXHIBIT A

SWEETWATER COUNTY OWNERSHIP



Glossary of Terms

Term	Definitions
Agency	An administrative division of a government with a specific function, or a non-governmental organization (e.g., private contractor, business, etc.) that offers a particular kind of assistance. A federal, tribal, state or local agency that has direct fire management or land management responsibilities or that has programs and activities that support fire management activities.
Agency Administrator	The official responsible for the management of a geographic unit or functional area. The managing officer of an agency, division thereof, or jurisdiction having statutory responsibility for incident mitigation and management. Examples: NPS Park Superintendent, BIA Agency Superintendent, USFS Forest Supervisor, BLM District Manager, FWS Refuge Manager, State Forest Officer, Tribal Chairperson, Fire Chief, Police Chief.
Area of Critical Environmental Concern (ACEC)	An area of public lands where special management attention is required to protect and prevent irreparable damage to important historic, cultural, or scenic values, fish, and wildlife resources, or other natural system or processes, or to protect life or provide safety from natural hazards.
BLM	Bureau of Land Management
Reclamation	Bureau of Reclamation
County and local fire service Entities	County Fire Organizations, City Fire Organizations, Joint Powers Boards, or Fire Protection Districts.
Entities (Entity)	All Federal agencies, Wyoming State Forestry Division, counties, fire districts and local fire service organizations having jurisdictional responsibility for land and resource management and protection.
Escaped Prescribed Fire	Prescribed fire that has exceeded or is expected to exceed prescription parameters or otherwise meets the criteria for conversion to wildfire. Criteria for conversion are specified in, "Interagency Prescribed Fire-Planning and Implementation Procedures Reference Guide."

Extended Attack	Actions taken on a wildfire that has exceeded the initial response.
Initial Attack (IA)	A preplanned response to a wildfire given the wildfire's potential. Initial attack may include size up, patrolling, monitoring, holding action or suppression.
Jurisdictional Entity	The Entity which has overall land and resource management, and/or protection responsibility as provided by Federal, State, or local law.
Line Officer	Managing officer, or designee, of the agency, division thereof, or jurisdiction having statutory responsibility for incident mitigation and management.
Prescribed Fire	Any fire intentionally ignited by management actions in accordance with applicable laws, policies, and regulations to meet specific objectives.
Protecting Entity	An entity responsible for providing direct incident management within a specific geographical area pursuant to its jurisdictional responsibility or as specified and provided by contract, cooperative agreement, etc.
Protection Area Maps	Official maps of the annual operating plans. Example: Maps showing protection area responsibilities.
Reciprocal Fire Protection	A Supporting Entity will take initial attack in support of the Protecting Entity. The Protecting Entity will not be required to reimburse the Supporting Entity for costs incurred following the initial dispatch of any ground resources to the fire for the duration of the reciprocal period as defined in this plan, not to exceed 24 hours.
Reimbursable Fire Protection	Fire suppression resources will be paid for by the requesting Protecting Entity per the conditions in the Wyoming Interagency Fire Management Agreement, Wyoming Interagency Cooperative Fire Management Agreement and this Annual Operating Plan.
Research Natural Area (RNA)	A physical or biological unit in which current natural conditions are maintained insofar as possible. These conditions are ordinarily achieved by allowing natural physical and biological processes to prevail without human intervention. However, under unusual circumstances, deliberate manipulation may be utilized to maintain the unique feature that the Research Natural Area was established to protect.

Responding Entity	Administrative entity that provides resources in response to the incident.
State Lands	All lands under the jurisdiction of the Board of Land Commissioners.
State Park Lands	All lands under the jurisdiction of Wyoming State Parks, Historic Sites & Trails.
Supporting Entity	An entity providing suppression or other support and resource assistance to a Protecting Entity.
Suppression	A wildfire response strategy to "put the fire out", as efficiently and effectively as possible, while providing for firefighter and public safety.
Unit Administrator Group	A group consisting of all Jurisdictional Entities, consisting of two or more individuals assigned administrative responsibilities, to make coordinating decisions and recommendations within the framework of the Annual Operating Plan.
Wildfire	An unplanned, unwanted wildland fire including unauthorized human-caused fires, escaped wildland fire use events, escaped prescribed fire projects, and all other wildland fires where the objective is to put the fire out.
Wildland Fire	Any non-structure fire that occurs in vegetation or natural fuels. Wildland fire includes prescribed fire and wildfire.
Wildland Fire (Unplanned Ignition)	Any non-structure fire, other than prescribed fire, that occurs in the wildland.
Wildland Fire Decision Support System (WFDSS)	The Wildland Fire Decision Support System (WFDSS) is a web-based decision support system that provides a single dynamic documentation system for use beginning at the time of discovery and concluding when the fire is declared out. WFDSS is the decision support documentation platform for all federal wildfires. WFDSS allows the Agency Administrator to describe and assess the fire Situation, develop Incident Objectives and Requirements, develop a Course of Action, evaluate Relative Risk, complete an Organization Assessment, document the Rationale and publish a Decision.

Wildland Fire Situation Analysis (WFSA)	A decision making process that evaluates alternative management strategies against selected safety, environmental, social, economical, political, and resource management objectives as selection criteria.
Wilderness Study Area (WSA)	An area under study for possible inclusion as a Wilderness Area in the National Wilderness Preservation System. These areas are roadless, undeveloped, federal lands that retain their primeval character and influence, without permanent improvements or human habitation, and are managed to preserve their natural conditions.
Wildland Urban Interface (WUI)	The line, area, or zone where structures and other human development meet or Intermingle with undeveloped wildland or vegetative fuels. Describes an area within or adjacent to private and public property where mitigation actions can prevent damage or loss from wildfire.
Wyoming Greater Sage-Grouse (GRSG) <i>*These terms and definitions were pulled directly out of the:</i> Wyoming Greater Sage-Grouse RMP/LRMP Amendments	<p><i>Core Habitat:</i> Sage-grouse core habitat (as defined in the WY EO 2015-4) is one of two components of Sage-grouse Priority Habitat Management Areas. Core habitats are state-designated areas identified as the most important for GRSG (Greater Sage-Grouse) and include breeding, late brood-rearing, winter concentration areas. It does not include known, migration or connectivity corridors. Sage-grouse core habitat plus connectivity habitat together make up Sage-grouse Priority Habitat Management Areas.</p> <p><i>General Habitat Management Areas:</i> Occupied (seasonal or year-round) habitat outside of priority habitat. These areas have been identified by the BLM in coordination with respective state wildlife agencies.</p> <p><i>Priority Habitat Management Area:</i> Sage-grouse priority habitats are areas that have the highest conservation value to maintaining or increasing Sage-grouse populations. These areas would include breeding, late brood-rearing, winter concentration areas, and where known, migration or connectivity corridors. Sage-grouse Priority Habitat Management Area includes core plus connectivity habitat.</p>



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: May 21, 2020	Department: Fire Department
Meeting Date: June 2, 2020	Department Head: Larry Erdmann
	Presenter: Consent Agenda

Subject:

Approve the Memorandum of Agreement with Jamestown Fire Control District.

Background/Alternatives:

The memorandum provides for collected revenue by the Jamestown Fire Control District to be paid to the City of Green River in exchange for fire protection services.

Attachments:

The 2020-2021 Memorandum of Agreement

Fiscal Impact:

Revenues from the mil levy collected by the Jamestown Fire Control District will be paid to the City of Green River.

Staff Impact:

Not Applicable

Legal Review:

This Memorandum of Agreement is the same as the last years MOA with the only changes being the effective dates. Approved June 6, 2019.

Suggested Motion:

I move to approve the Memorandum of Agreement with the Jamestown Fire Control District, and authorize the Mayor to sign the agreement.

MEMORANDUM OF AGREEMENT FOR FIRE PROTECTION SERVICES

THIS MEMORANDUM OF AGREEMENT made and entered into this 1st day of July, 2020, by and between the City of Green River, Sweetwater County, Wyoming a Municipal Corporation, hereinafter referred to as the “City”, and the Jamestown Fire Control District, a duly constituted fire district existing under and by virtue of the laws of the State of Wyoming, hereinafter referred to as the “District”.

WITNESSETH: That for and in consideration of that amount of revenue generated by the Jamestown Fire District by assessing the maximum of three (3) mill levy, and adjusted by abates, rebates and payments of delinquencies, less the amount of necessary administrative expenses, to be paid to the City of Green River by said District upon execution of this Agreement, it is agreed as follows:

1. That the City shall furnish firefighting personnel and equipment to respond to fire calls which occur in said District; provided, however, that said firefighting personnel and equipment are readily available, is not then in use fighting fires with the City of Green River or elsewhere, or is not needed to remain on standby or reserve basis within said City.
2. That this Memorandum of Agreement for Fire Protection Services shall be in full force and effect from July 1, 2020 to and including June 30, 2021, provided, however, that either party may terminate this Agreement as of June 30th of any year, during the term hereof by giving thirty (30) days’ notice in writing to the other party. This will also have two, 1-year auto extensions that will be reviewed at the end of each year to determine any possible changes that might need to be made.
3. That the District will not pay nor be responsible for the payment of, and that the City will not be obligated to respond to any fires or fire calls occurring on Federal, State or County lands or the improvements located thereon, it being the express intention of this Agreement to provide fire protection to privately-owned lands situated within the boundaries of said District.
4. It is further understood and agreed that neither the City of Green River Fire Department nor its members, nor the City of Green River, Wyoming, nor its Mayor or City Council members, nor its employees, shall be held liable for any property damages or injuries sustained while said fire department is fighting any fires within said District; nor shall the City, its Governing Body, being the Mayor and City Council members, its employees, the City of Green River Fire Department or its members be held liable for failure to respond to any fire calls in said District, and said District will hold and save said City harmless from any liability in connection therewith.

IN WITNESS WHEREOF, the parties have executed this Agreement in duplicated originals, and original to each party, the day and the year first above written.

CITY OF GREEN RIVER, WYOMING

A Municipal Corporation,

ATTEST:_____

City Clerk

By:_____

Mayor

JAMESTOWN FIRE CONTROL DISTRICT,

ATTEST:_____

Secretary/Treasurer

By:_____

President, Board of Directors

City of Green River, City Council Proceedings for May 19, 2020, 7 pm, Council Chambers, Mayor Pete Rust called the meeting to order. The following Council Members were present: Gary Killpack, Lisa Maes, Tom Murphy, Mike Shutran, Robert Berg, and Jim Zimmerman. The following were present representing the City: City Administrator Reed Clevenger, Director of Finance Chris Meats, Director of Human Resources Cari Kragovich, Director of Public Works Mark Westenskow, Police Chief Tom Jarvie, Assistant Fire Chief Larry Erdmann, Director of Parks and Recreation Brad Raney, and City Attorney Galen West. **Approval of the Agenda:** Council Member Maes moved to approve the agenda. Council Member Shutran seconded, motion carried. **Proclamations:** (A) 307 First; (B) National Public Works Week. **Board and Committee Appointments:** Reappointment of Marriella Slaughter to the Planning & Zoning Commission. Council Member Berg moved to confirm the Mayor's reappointment of Marriella Slaughter to the P&Z Commission, concluding May 31, 2023. Council Member Zimmerman seconded, motion carried. **Council Actions:** (A) Consideration of a Professional Services Agreement with Wood Environment & Infrastructure Solutions, Inc. **Motion #1:** Council Member Murphy moved to reconsider to authorize the Mayor to sign the Professional Services Agreement with Wood Environment & Infrastructure Solutions, Inc., for the Storm System Master Plan and Modeling Study, in the amount of \$148,876. Council Member Maes seconded, motion carried with Council Member Killpack voting against. **Motion #2:** Council Member Murphy moved to authorize the Mayor to sign the Professional Services Agreement with Wood Environmental & Infrastructure Inc. for the Storm System Master Plan and Modeling Study, in the amount of \$148,876. Council Member Maes seconded, motion carried with Council Member Killpack voting against; (B) Consideration to Approve an Amendment to the Contract for Services between the City of Green River and the Green River Development Fund, Inc. Council Member Berg moved to approve Amendment #1 to the Contract for Services in the amount of \$25,000 between the City of Green River and the Green River Development Fund, Inc. for the fiscal year ending 2020, pending legal review. Council Member Zimmerman seconded with Council Member Killpack voting against, motion carried. **Consent Agenda:** Council Member Shutran moved to approve the following: (A) Approval of the renewal of a Visitor's Center land lease with PacifiCorp for an additional five-years and authorize the Mayor to send a letter confirming the authorization; to renew the lease; (B) Approval of an amendment to the FullCourt Enterprises upgrade Agreement with Justice Systems, Inc., by removing the Standard Digi ticket Citation Import Module; (C) Horse Corral lease agreement with Estella Munoz for horse corral space 116; (D) Approval of Minutes for: May 5, 2020 Council; (E) Approval of Payment of Bills: Prepaid \$139,000; Outstanding Invoices \$199,520.00; Payroll Expenditures \$283,042.38; Preauthorization Payments \$1,065,000.00. Council Member Murphy seconded, motion carried. **Adjourn to Executive Session:** Council Member Berg moved to adjourn to executive session for personnel matters at 7:36 pm. Council Member Shutran seconded, motion carried. **Reconvene:** Council Member Killpack moved to reconvene at 8:09 pm. Council Member Berg seconded, motion carried. **Adjournment:** Council Member Berg moved to adjourn at 8:10 pm. Council Member Shutran seconded, motion carried.

Pete Rust, Mayor

Attest:

Chris Meats, City Clerk

City of Green River, City Council Workshop Proceedings for May 26, 2020, 6:30 pm, Council Chambers, Mayor Pete Rust called the meeting to order. The following Council Members were present: Gary Killpack, Robert Berg, Lisa Maes, Tom Murphy and Jim Zimmerman. The following were present representing the City: City Administrator Reed Clevenger, Director of Finance Chris Meats, Director of Human Resources Cari Kragovich, Director of Public Works Mark Westenskow, Assistant Fire Chief Larry Erdmann and Parks & Recreation Director Brad Raney. Discussion on the Fiscal Year 2021 Budget. Reed gave a brief overview of the Fiscal Year 2021 Draft Budget (see attached documents). **Adjournment:** The meeting adjourned at 7:36 pm.

Pete Rust, Mayor

Attest:

Chris Meats, City Clerk

CITY OF GREEN RIVER – BUDGET SUMMARY FY 2021

We began this budget year by reflecting upon the changing local and regional economic conditions that have occurred this past year. We had been seeing a consistent gradual upward trend over the past 24 months of sales tax revenue collections. This trend was expected to continue as we distanced ourselves from the past years of budget cycles that saw double digit decreases and hampered funding efforts across all departments. Then, a couple months into the budget process for 2021, COVID-19 hit globally, nationally, and locally. It completely stalled the budget process as there were now too many questions with little answers on how the pandemic would impact us and the longevity of those impacts.

The budgeting process is done over a period of approximately five months. Beginning mid-January, we take a look at our mid-year review. We see where we stand with spending to date as well as looking at collections the first half of the fiscal year compared to forecast. By lowering our monthly expenditures these past couple years, we had been able to prioritize and address additional needs and create sinking funds through a mid-year review. While we were just hearing of COVID-19, it hadn't impacted our revenues or the expected narratives. In February, budget reviews were sent out to Department Heads for their review, and by March, they turned in specific budget narratives for their department. We also sent out community service grants requests at that time allowing those entities a few weeks to put their requests together. All Department Heads got together in March to review their budget needs and discuss their priorities so that everyone understood each other's needs. We discussed revenue forecasts and gave some direction from the Finance Committee meetings that had taken place. This year, however, a lot of uncertainty began to creep in to our decision processes as the pandemic began to take hold. In early April we then had one-on-one meetings with Department Heads to dive deeper into the direction of the department and how they were prioritizing their needs and hinting that we were going to do a wait and see approach on sales tax revenues in May and June. We had the same discussions with the Finance Committee as we went over the narratives and possible projections of what that meant to the budget. Our goal now is to present a balanced draft budget at the workshop at the end of May for governing body review. We will then wait to see the initial sales tax numbers early June and adjust accordingly so that we can put forth a final budget for adoption in the second meeting of June.

Through a couple months of lockdowns and implementing adaptive work schedules to continue to move city services forward, we are challenged to come up with a balanced budget when there are so many unknowns. Questions about staggered lifting of restrictions, social distancing impacts, limited air travel, states requiring travel bans and quarantines, and how to handle second and third waves throw additional uncertainties into the equations. Wyoming, being a mineral and gas extraction state, survives heavily on those industries for funding and the people who work in them. These industries have taken serious hits and it is unknown if they will ever come back to a level of sustainability. Southwest Wyoming has these industries and has Trona. While Trona has taken a slight hit because of global demand slowing until companies that buy and manufacture products with Trona byproducts can get

back to full capacity, and until the ports can open up fully, it will still be an industry that helps us survive this pandemic. Some of the plants still have expansion plans underway and moving forward while others are being more patient. Bottom line, as a city working to budget services to its residents, we need to be cautious as we go through this process and be prepared for a longer turnaround than what was thought to be the case.

The proposed budget reflects the efforts of many of our dedicated employees to balance requests and needs while working towards a lower set of general fund sales tax revenues in relation to those needs and requests. We had narratives for needs and wants for this year that recently have, for the most part, been put on hold. This direction of a wait and see approach aligns with what we have been doing in the two previous years of budgeting conservatively and waiting to address additional needs through a mid-year resolution process. This time our focus was to cut budgets and lower expectations on what will be provided and look to two dates during the first two quarters of the fiscal year to see what direction we would take the budget.

To get to our balanced budget this year we have cut \$4,100,000 out of our \$4,500,000 in budget requests. We then cut an additional 12% out of our monthly sales tax projections knowing that the turnaround will take a few months. Since lockdown measures have been getting relaxed these past couple weeks we have decided to leave it at this level to see how the economy reacts. This number may have to be looked at again if the turnaround is slower or if there are more restrictions placed on the actions, activities, or work of our residents that would impact their spending which directly correlates to our revenues and what we can provide as a City.

The City of Green River had been budgeting conservatively the past couple of years and had set up multiple sinking funds. The sinking funds were like savings and emergency accounts for departments with goals to be able to put some monies aside each year towards bigger projects. For example, the Fire Department Fire Truck replacement sinking fund. We had been putting between \$100k and \$200k per year in this fund to be able to purchase and replace an older truck. This budget year we will not be placing funds into these sinking funds, but we will be leaving them intact with their current balances. If we get into the first or second quarter and find that revenues are trending positive to our budget, then we will make the calls on what narratives have priority and what monies will be added to sinking funds. We are also currently reviewing if the opposite were to occur. If there are deeper drops in our sales tax revenues than projected, we will have the priorities laid out of what gets cut or what funds get pulled to balance the budget. We do have some options, including our risk management fund, that we can pull from. We also fully believe that this is a short-term trend (even if it lasts through the budget year) and that we will bounce back to normal levels. Our past budgeting process has allowed us to be flexible and has prepared us for the cyclical nature of our funding base.

Our budgeting model has worked well these past couple years and has allowed us to continue to support community service organizations as well as address benefit changes for our employees. The small increase in Wyoming Retirement plan and the medical health care increase have been absorbed.

We have continued to address long term compression and salary issues that have improved employee morale while setting up a long-term plan for sustaining salary and wage progression and competitiveness. However, with the uncertainties, we are not able to address other issues like COLA. We did not implement cuts to the service organizations as they maintained their ask for funds at the same level as the previous budget year.

The 2021 budget re-emphasizes spending within our means, especially in these uncertain times, and targeting available resources to identified priorities across all departments, while meeting the Governing Body's stated mandates to maintain expected service levels, help community service organizations, follow and adhere to the enterprise fund model developed for managing our water, wastewater and stormwater services, and take care of our number one resource, our employees. This year's budget mirrors the format and content from the last couple of years' budget documents. Working together across all departments and then individually with each Department Director, we developed a budget document that focuses on maintaining services and service levels, prioritizing funding needs within each department, allocation of resources for those services and needs, and making sure it meets the priorities of the Governing Body and our directional goals.

Each Fund and Department budget that was reviewed included narratives describing primary services, any proposed changes to prior year activities, a summary expenditure and revenue comparison to prior years, and the proposed budget request. Each of the narratives were pre-prioritized by the Department Director and then with the Finance Director and the City Administrator, before review with the finance committee. We will continue to review these priorities to be able to support them during the first or second quarter review. The summary data also defined authorized positions, part time resource and overtime allocations providing impacts to the budget. This year, with so many uncertainties, the normal planning of where we are going to improve the City moving forward was geared more towards what is sustainable for the City for this next year. There will be a lot of programs that will not move forward or be very limited due to COVID-19. Items like Flaming Gorge Days, Summer Day Camp, Swim Lessons, the Overland Stage Stampede, the Sweetwater County Fair, and the list continues. Many of these will be missed and we have to adjust people being hired, regular and overtime hours worked, and how those impact budgets. We will have to be adaptable if restrictions continue to be maintained, loosened, or tightened.

We believe staff and the Finance Committee have made the tough choices to bring the budget down to a sustainable level. However, it is completely understood that this is more of a moving target when it comes to projected revenues than we have ever seen. We have cut almost all requests this year, cut capital infrastructure, and have held current approved hires longer through the current budget year to carry it forward. We still have a couple people we intend to bring on and those have been budgeted this fiscal and future fiscal years. Positions in IT, grants and government, and marketing, will be key to moving ahead and maintaining our systems, as well as working with local, county, state, and federal programs and people. Continuing to be adaptable will bring us success and move us forward.

2020-2021 Preliminary Budget Changes
Initial Budget Review as 5/22/2020

	Department	Priority	Added	Description	Request	On Going	1st Adjustment	2nd Adjustment	Finance Committee	Council	Final Changes
	DS	A		I-Doc Subscription	\$1,500		0.00				1,500
	DS	B		Sidewalk 50/50 Program	\$20,000		0.00		(20,000.00)		0
	DS			Uniform Development Code	\$200,000		(125,000.00)		(25,000.00)		50,000
	DS			Aerial Mapping	\$75,000		(75,000.00)				0
	CAP			2021 Slurry Seal Project	\$100,000		(100,000.00)				0
	CAP			2021 Asphalt Overlay Project	\$650,000		(250,000.00)	(400,000.00)			0
	CAP			Airport Capital Projects	10,000		0.00				10,000
	PW-Fleet			Circular Metal Cutting Chop Saw	6,500		0.00				6,500
	Finance			Elections	15,000		10,000.00	10,000.00			35,000
	Finance			Travel and Training to Attend New World Confernce	8,000		0.00				8,000
	IT			Contractor for Wireless System	80,000		0.00	(80,000.00)			0
	IT			Wireless System equipment repair	25,000		0.00				25,000
	IT			Software moving to SAS and maintenance increases	25,000		0.00				25,000
	IT			Engineering and Dept Head Computer Replacement	15,000		(15,000.00)				0
	IT			Storage Array for Video Cameras	100,000		0.00	(100,000.00)			0
	P -Parks			Operator to Tech Promotion Per Job Description							0
	P- Leisure			Birthday Party Staffing (Budget cleanup Item)							0
	P - Rec			Cell Phone Allowance (2)	850						850
	P - Rec			Cell Phones	800						800
	P - Rec			FT evening coordinator at the Rec. Center							0
	P- Forest			Forestry Division							0
	P- Leisure			Summer Day Camp Transportation Grant	12,000		(12,000.00)				0
	P- Leisure			Replace Gymnastics Equipment	8,000		(8,000.00)				0
	P- Leisure			Light the Night Holiday Event	18,500		(18,500.00)				0
	CAP			Riverside Pathway Replacement	365,000				(365,000.00)		0
	CAP			TAP grant for Riverside Pathway Grant Reserve Match	73,000				27,000.00		100,000
	CAP			LCWF Grant Reserve	125,000			(125,000.00)			0
	CAP			Rec. Center Sinking Fund	250,000		(250,000.00)				0
	CAP			Playground replacement	100,000		(100,000.00)				0
	CAP			Parks Maintenance Building	350,000			(350,000.00)			0
	CAP			River Feature and Bank Repair	500,000		(250,000.00)		(250,000.00)		0
	P -Parks			Create Parks Asset Maintenance Program	20,000						20,000
	P -Parks			O&M Increase for water	20,000						20,000
	P -Parks			Small Equipment Replacement							0
	P -Parks			Replace East Flaming Gorge Way Decorations, add decorations to 2nd South.	25,000		(10,000.00)				15,000
	P -Parks			Weed Mitigation Contract	30,000		(30,000.00)				0
	P -Parks			Irrigation Infrastructure for Upland Way	8,000				(8,000.00)		0
	P- Cemetary			Pave New Cemetery Section Road	29,200		(29,200.00)				0
	P- Cemetary			Acquire Compact Fertilizer Spreader	4,600				(4,600.00)		0
	P- Buildings			Rear Steps at PD Building	8,000			(8,000.00)			0

			Added			On Going				
	Department	Priority		Description	Request	1st Adjustment	2nd Adjustment	Finance Committee	Council	Final Changes
	P- Buildings			Energy Savings Projects	5,000		(5,000.00)			0
	P - Rec			Video surveillance equipment	30,000	(30,000.00)				0
	P - Rec			Replace leaking cabinet heaters	33,400					33,400
	P - Rec			Equipment Replacement	32,000		(15,000.00)	(17,000.00)		0
	P - Rec			Replace ceiling tile in Gym	70,000	(70,000.00)				0
	PD			Radio Maintenance	11,250					11,250
	PD			Dress Uniform Replacment	9,000	(9,000.00)				0
	PD			Video Evidence and Body Camera Carry over - 38,745						0
	PD			Lights and Sights for Rifles	26,200			(26,200.00)		0
	PD			Firearm Training System	5,000					5,000
	PD			Polygraph Training	22,500			(22,500.00)		0
	PD			Cellebrite Equipment & Training	31,200					31,200
	PD			Cellebrite Software Maintenance	6,200					6,200
	PD			Animal Vaccinations- Offset with adoption fee increase	2,400			(2,400.00)		0
	Fire			Repair Arial Unit	30,000					30,000
	Fire			Change Job Classification from Assit Chief to Deputy Chief						0
	Fire			Rescue Air Boat	60,000	(60,000.00)				0
	Fire			Tactical Tender	450,000	(450,000.00)				0
	Fire			Firestation #2 Renovation	315,000	(315,000.00)				0
	Fire			Purchase 6 Handheld Radios	26,000	(26,000.00)				0
	Fire			New Class A Uniforms	40,000	(40,000.00)				0
	Fire			2 seasonal positions						0
	VEHC			4 Police Leases	20,000					20,000
	VEHC			1 Fire Command	5,000					5,000
										0
				Estimated Budgeted Changes - Pos = out of bal - Neg = Bal budget	4,509,100	(2,262,700)		(713,700)	0	459,700
						2,246,400.00		1,532,700.00	1,532,700.00	1,992,400.00

City of Green River

Statement of Revenues, Expenditures, and Estimated Changes in Fund Balance

General Fund 10

For the Year Ended June 30, 2021

Operating Revenues *	\$ 13,547,766	
Operating Expenditures	16,617,758	
Operating Net Income/(Loss)		\$ (3,069,992)
Less: Asset Acquisitions	\$ -	
Add: One-Time Funding Revenues	<u>\$ 782,000</u>	
Excess (deficiency) of revenues over (under) expenditures		\$ (2,287,992)
Other financing sources		
Other financing uses:		
Operating Transfers Out - Fund 15 (Projects)		\$ (1,671,135)
Operating Transfers Out - Fund 85 (Insurance)		\$ (280,000)
Operating Transfers In - Admin Fee		\$ 728,211
Operating Transfers In -Risk MGT		<u>\$ -</u>
		\$ (1,222,924)
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses		\$ (3,510,916)
Estimated beginning fund balance, July 1, 2020	\$ 13,406,352	
Less:		
Designations/Reservations	\$ 9,402,000	
Operating Reserve	<u>\$ 24,350</u>	
	\$ 9,426,350	
Estimated ending fund balance, June 30, 2021	<u><u>\$ 469,086</u></u>	

* Consists of a levy of 8 mils Property Tax

Revised:4/27/20



General Fund

	General/Admin Government			Police Department			Fire Department			Community Development			Public Works Department			Parks Department			General Fund Totals		
Total Personnel - Benefited	\$	2,170,964	63.6%	\$	3,983,669	91.1%	\$	835,516	81.5%	\$	770,738	83.3%	\$	1,938,285	75.5%	\$	2,814,800	68.4%	\$	12,513,972	76.2%
Operations & Maintenance		1,243,586	36.4%	\$	387,902	8.9%	\$	189,794	18.5%	\$	154,645	16.7%	\$	627,858	24.5%	\$	1,298,137	31.6%		3,901,922	23.8%
Assets		-	0.0%	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%		-	0.0%
								0													
Total	\$	3,414,550		\$	4,371,571		\$	1,025,310		\$	925,383		\$	2,566,143		\$	4,112,937		\$	16,415,894	



General Government

	Legislative		Municipal Court		City Administrator		Legal Services		Prosecutor		Human Resources		Accounting		Information Technology		Totals										
	100		100		100		100		100		140		150		150												
	110		120		130		170		175		140		150		155												
Total Personnel - Benefited	\$	96,885	33.5%	\$	245,054	88.0%	\$	529,471	70.1%	\$	112,317	93.9%	\$	186,785	55.8%	\$	655,937	81.2%	\$	344,515	50.7%	\$	2,170,964	63.6%			
Operations & Maintenance	\$	192,705	66.5%	\$	33,491	12.0%	\$	225,878	29.9%	\$	149,250	100.0%	\$	7,340	6.1%	\$	148,021	44.2%	\$	152,200	18.8%	\$	334,701	49.3%	\$	1,243,586	36.4%
Assets			0.0%	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%
Total	\$	289,590		\$	278,545		\$	755,349		\$	149,250		\$	119,657		\$	334,806		\$	808,137		\$	679,216		\$	3,414,550	



Green River Police Department

Working Together to Serve You Better

	Police Admin.		Criminal Investigation		Meth. Grant		Patrol & Traffic		
	210		220		227		230		
Total Personnel - Benefited	\$	435,012	82.3%	\$	740,338	94.2%	\$	1,921,313	91.5%
Operations & Maintenance	\$	93,295	17.7%	\$	45,448	5.8%	\$	179,269	8.5%
Assets	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%
Total	<u>\$</u>	<u>528,307</u>		<u>\$</u>	<u>785,786</u>		<u>\$</u>	<u>2,100,582</u>	

Continued:

	Records			Animal Control		Crossing Guards		Totals				
	240			260		270						
Total Personnel - Benefited	\$	362,374	95.4%	\$	323,617	87.0%	\$	53,338	97.3%	\$	3,983,669	91.1%
Operations & Maintenance	\$	17,472	4.6%	\$	48,396	13.0%	\$	1,500	2.7%	\$	387,902	8.9%
Assets	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%	\$	-	0.0%
Total	<u>\$</u>	<u>379,846</u>		<u>\$</u>	<u>372,013</u>		<u>\$</u>	<u>54,838</u>		<u>\$</u>	<u>4,371,571</u>	



Green River Fire Department

	Emer. Mgt. Admin.		Fire Suppression		Fire Prevention		Totals	
	310		320		330			
Total Personnel - Benefited	\$ 428,120	93.5%	\$ 407,396	72.3%	\$ -	0.0%	\$ 835,516	81.5%
Operations & Maintenance	\$ 29,821	6.5%	\$ 156,435	27.7%	\$ 3,538	100.0%	189,794	18.5%
Assets	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	-	0.0%
Total	<u><u>\$ 457,941</u></u>		<u><u>\$ 563,831</u></u>		<u><u>\$ 3,538</u></u>	-	<u><u>\$ 1,025,310</u></u>	



Revised:4/27/20

	Comm. Dev. Admin.		Building Inspection		URA/ Main Street		Totals	
	410		420		440			
Total Personnel - Benefited	\$ 288,649	81.5%	\$ 345,094		\$ 136,995	92.1%	\$ 770,738	69.6%
Operations & Maintenance	\$ 65,350	18.5%	\$ 29,495		\$ 59,800	7.9%	154,645	30.4%
Assets		0.0%			\$ -	0.0%	-	0.0%
Total	<u>\$ 353,999</u>		<u>\$ 374,589</u>		<u>\$ 196,795</u>		<u>\$ 925,383</u>	



Green River Public Works Department

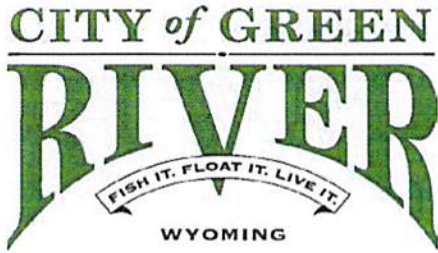
Revised: 4/27/20

	P.W. Admin.		Street Maintenance		Engineering/ Utilities		Fleet Maintenance		Totals						
	510		520		555		580								
Total Personnel - Benefited	\$	407,884	93.1%	\$	759,690	63.5%	\$	242,488	74.8%	\$	528,223	86.8%	\$	1,938,285	75.5%
Operations & Maintenance	\$	30,286	6.9%	\$	435,820	36.5%	\$	81,771	25.2%	\$	79,981	13.2%	\$	627,858	24.5%
Assets	\$	-	0.0%			0.0%			0.0%	\$	-	0.0%	\$	-	0.0%
Total	<u>\$</u>	<u>438,170</u>		<u>\$</u>	<u>1,195,510</u>		<u>\$</u>	<u>324,259</u>	\$	-	<u>\$</u>	<u>608,204</u>		<u>\$</u>	<u>2,566,143</u>



	P & R Admin.		Leisure Programs		Pavilion Operations		Parks Development		Mosquito Control		Cemetery Operations		Buildings & Structures		Recreation Center		Totals	
	610		620		630		640		645		650		660		680			
Total Personnel - Benefited	\$ 304,356	97.3%	\$ 659,397	85.2%	\$ -	0.0%	\$ 786,603	67.5%	\$ -	0.0%	\$ 86,806	50.4%	\$ 295,520	61.8%	\$ 682,118	61.8%	\$ 2,814,800	68.4%
Operations & Maintenance	\$ 8,383	2.7%	\$ 114,943	14.8%	\$ 26,991	100.0%	\$ 378,656	32.5%	\$ 80,424	100.0%	\$ 85,477	49.6%	\$ 182,425	38.2%	\$ 420,838	38.2%	1,298,137	31.6%
Assets	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	-	0.0%
Total	<u>\$ 312,739</u>		<u>\$ 774,340</u>		<u>\$ 26,991</u>	\$ -	<u>\$ 1,165,259</u>		<u>\$ 80,424</u>		<u>\$ 172,283</u>		<u>\$ 477,945</u>		<u>\$ 1,102,956</u>		<u>\$ 4,112,937</u>	

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Prepaid Invoices 6/2/2020



Director of Finance, Chris Meats

5/28/2020

Date

City Administrator, Reed Clevenger

Date

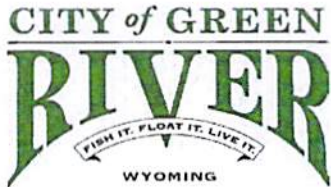
Mayor, Pete Rust

Date

Payment Date: Calendar

(Multiple Items)

Standard Name	Invoice Description	Payment Date	Source	Payment Amount
CIRCUIT COURT - GREEN RIVER	GARNISH - GRC - Garnishment - GR Court	05/22/2020	AP	431.88
CIRCUIT COURT - GREEN RIVER Total				431.88
GREAT-WEST TRUST COMPANY LLC	WYO DEF - Wyoming Deferred Comp*	05/22/2020	AP	4,553.20
GREAT-WEST TRUST COMPANY LLC Total				4,553.20
GREEN RIVER FIRE DEPARTMENT	VFF - Firefighter Dues/Purchases*	05/22/2020	AP	3,691.00
GREEN RIVER FIRE DEPARTMENT Total				3,691.00
IDAHO CHILD SUPPORT RECEIPTING	CHILD SUP - ID - Child Support Idaho	05/22/2020	AP	274.50
IDAHO CHILD SUPPORT RECEIPTING Total				274.50
INTERNAL REVENUE SERVICE	IRS LEVY - IRS Levy	05/22/2020	AP	1,200.93
INTERNAL REVENUE SERVICE Total				1,200.93
IRS	FED TAX - Federal Income Tax*	05/22/2020	AP	79,823.02
IRS Total				79,823.02
WYOMING CHILD SUPPORT ENFORCEMENT	CHILD SUP - Child Support*	05/22/2020	AP	602.76
WYOMING CHILD SUPPORT ENFORCEMENT Total				602.76
Grand Total				90,577.29



Outstanding Invoices 6/2/2020



Director of Finance, Chris Meats

5/28/2020

Date

City Administrator, Reed Clevenger

Date

Mayor, Pete Rust

Date

Invoice Process Status

Open

Journal Type

Journal Entry

Transaction Type

(Multiple Items)

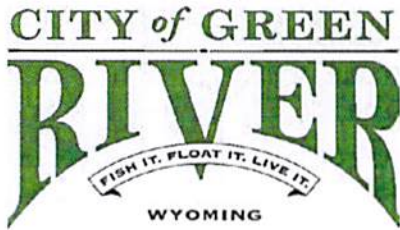
Vendor Name	Invoice Number	Invoice Description	Inv Date	Transaction Amount
A PLEASANT CONSTRUCTION INC	3669	Payment Application #1		44,764.03
A PLEASANT CONSTRUCTION INC Total				44,764.03
ADAPCO, INC	124628	Fertilizer for flyover		14,112.00
ADAPCO, INC Total				14,112.00
ALSCO	LOGD1429665	Mats at Animal Control		41.47
	LOGD1429667	SHOP TOWELS, MATS AND UNIFORMS		150.58
	LOGD1430844	SHOP TOWELS AND UNIFORMS		79.93
	LOGD1430853	Mats for the City of Green River		82.10
ALSCO Total				354.08
ARELLANO, DENISE	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM		77.50
ARELLANO, DENISE Total				77.50
BIG PEE INDUSTRIES INC.	62590	PORTABLE RESTROOM SERVICE		320.00
	62643	PORTABLE RESTROOM SERVICE		345.00
	62676	PORTABLE RESTROOM SERVICE		345.00
BIG PEE INDUSTRIES INC. Total				1,010.00
BLOOD, KATHLEEN D	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM		65.50
BLOOD, KATHLEEN D Total				65.50
BRODY CHEMICAL	484574	Accu Tabs		184.99
BRODY CHEMICAL Total				184.99
BROWN, JASON	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM		2.90
BROWN, JASON Total				2.90
CAPITAL BUSINESS SYSTEMS, INC	978369	COPIER MAINTENANCE & SUPPLIES		0.57
	978370	Copier copies		49.52
	978373	Copier Maintenance		4.14
	979048	COPIER MAINTENANCE & SUPPLIES		85.13
	979052	COPIES AT PUBLIC WORKS		84.71
	980469	COPIES AT PUBLIC WORKS		1.37
CAPITAL BUSINESS SYSTEMS, INC Total				225.44
CASTLE ROCK HOSPITAL DISTRICT	05132020-STMT	INITIAL EXAM EXPOSURE MONITORING NATHANIEL KNIGHT		419.05
CASTLE ROCK HOSPITAL DISTRICT Total				419.05
CAVAZ, AMANDA	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM		14.00
CAVAZ, AMANDA Total				14.00
CDW GOVERNMENT	XTK9533	Webcam		215.75
	XVJ6062	COMPUTERS FOR ENGINEERING		1,554.00
	XVR9495	COMPUTERS FOR ENGINEERING		3,118.00
CDW GOVERNMENT Total				4,887.75
CEM AQUATICS	137604	PH Tabs		96.42
CEM AQUATICS Total				96.42
CENTURYLINK	936M 051320	PHONE SERVICE		977.11
	9762 050520	PHONE SERVICE		55.80
CENTURYLINK Total				1,032.91
CITY OF ROCK SPRINGS	20-1	2020 LEGISLATIVE RECEPTION		1,097.05
CITY OF ROCK SPRINGS Total				1,097.05

COLUMINATE	TER-001379	Expenses for Market Feasibility Study	1,129.43
	TER-001387	Retail Business Development Market Feasibility	3,015.50
COLUMINATE Total			4,144.93
CORE & MAIN LP	M302532	REG SEAL PIN BLK	31.88
CORE & MAIN LP Total			31.88
COX, AMY	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	1.70
COX, AMY Total			1.70
COYOTE CREEK DIGITAL LLC	D88E445-0002	Cemify Digital Cemetery Mapping	4,990.00
COYOTE CREEK DIGITAL LLC Total			4,990.00
DEBERNARDI CONSTRUCTION COMPANY	5-2030	PAY APP #7	159,569.55
	5-2030R	RETAINAGE ON PAY APP#7	17,729.95
DEBERNARDI CONSTRUCTION COMPANY Total			177,299.50
DUNCOMBE, KATIE	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	14.96
DUNCOMBE, KATIE Total			14.96
ELECTRICAL CONNECTIONS INC	D6229	Replace Hot Tub Contactor	652.02
ELECTRICAL CONNECTIONS INC Total			652.02
EZ LINER INDUSTRIES	101661338	Traffic Paint	9,795.60
EZ LINER INDUSTRIES Total			9,795.60
F.B. MCFADDEN WHOLESALE COMPANY	383182	Kitty Litter	277.00
	383189	Was Pledge Multi Surface	84.30
	383527	Gloves, Garbage Bags, Tissue	648.80
F.B. MCFADDEN WHOLESALE COMPANY Total			1,010.10
FCD	0000102	20 Tons Screened Topsoil, Delivered	745.00
FCD Total			745.00
FEDEX	7-005-73915	MAILING SERVICE	11.70
FEDEX Total			11.70
FREMONT MOTOR ROCK SPRINGS	210838 CR	33 03 Key Fob Credit	(20.82)
FREMONT MOTOR ROCK SPRINGS Total			(20.82)
FREY, GARY	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	6.70
FREY, GARY Total			6.70
GARDEA, HOPE	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	19.50
GARDEA, HOPE Total			19.50
GRAINGER	9410731500	BALLAST KITS	337.46
	9486636575	PHOTOCONTROL AND INVERTER	308.96
	9487175060	PIN PUNCH	16.49
	9491692886	Male Connectors	251.12
	9522393199	MANHOLE LADDER	188.68
	9538415127	INSULATED BOOTS	148.28
GRAINGER Total			1,250.99
GREEN RIVER ACE HARDWARE	141357/2	Rotor Sprinkler Pop up, Fasteners	66.56
	141416/2	Battery Industrial	43.98
	141418/2	Bushing 40PVC, Adapter	5.78
	141432/2	U-BOLT	6.98
	141442/2	Oil Hydraulic Jack	0.99
	141446/2	Solid Plug SQHD	12.45
	141497/2	Fuel Butane, Silicone	11.98
	141503/2	Shovel, Shovel 59" FG Handle	44.98
	141514/2	Winter Gloves, Therma Glove, Atlas Fit Med Gloves	63.92
	141589/2	Energizer Max Battery for TBOS Clocks	16.99
	141595/2	FASTENERS FOR 42-61	2.38
	141603/2	ANCHOR AND FASTENERS	7.79
	141617/2	Oil 2 Cyc Easy Mix, Knife Snapblade, Utility Knife	31.92
	141631/2	Rope, Eye Bolt	66.95
	141648/2	PACK TAPE AND ICE	11.48
	141649/2	ICE CREDIT	(2.49)
	141650/2	Tape Measure, Shockwave DRLBT	35.98
	141655/2	FASTENERS	5.68
	141656/2	Libman Angle Broom, Remover Mold & Mildew, Ant Bait	27.97
	141661/2	Hanging Basket, Silicon, Gasket	62.94
	141662/2	Ult copper Gasket Maker	8.99
	141670/2	FASTENERS	11.43
	141707/2	Planters, Garden Knife	48.98
	141726/2	Couple Bush Bars, Sharkbite Clip	12.98
	141732/2	Tank Sprayer	34.99
	141741/2	Number Kit5, Push Coupling, Fasteners	15.66
	141742/2	2 cycle oil	8.99

GREEN RIVER ACE HARDWARE	141758/2	Wire Rope Clip, Sharpie, Cable	82.56
	141759/2	DISPOSABLE GLOVES	16.99
	141763/2	Muriatic Acid, Adapter	56.44
	141767/2	Aquagun, Sprinkler, Key, Watering Can Chaise Lounge	363.50
	141788/2	Liquid Nails	3.99
	141804/2	Ball Valve	11.99
	141810/2	Caster Sfrub, Caster Plate	39.98
	324780	Blowoff Duster, Concrete Mix	67.93
GREEN RIVER ACE HARDWARE Total			1,310.61
GREEN RIVER CHAMBER	3765	Promotional Billboard Partnership	137.50
GREEN RIVER CHAMBER Total			137.50
GREEN RIVER STAR	7771	Health and Fitness Ad	80.00
GREEN RIVER STAR Total			80.00
GROWYO LLC	051320	BUILDING PERMIT REFUND	30.00
GROWYO LLC Total			30.00
HASTINGS, PATRICIA	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	19.76
HASTINGS, PATRICIA Total			19.76
HILL'S PET NUTRITION SALES INC	235782863	Dog and Cat Food	35.82
HILL'S PET NUTRITION SALES INC Total			35.82
HONNEN EQUIPMENT	1159819	REPLACED ECU UNIT IN SWEEPER	3,535.67
HONNEN EQUIPMENT Total			3,535.67
HUTSON, JOSH	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	13.26
HUTSON, JOSH Total			13.26
IMPERIAL SUPPLIES, LLC	I000YV4577	SHOP SUPPLIES	119.24
	I000YT9189	SHOP SUPPLIES	721.60
IMPERIAL SUPPLIES, LLC Total			840.84
IN THE SWIM	7577527	Pen Seal Shaft Refund	(8.19)
IN THE SWIM Total			(8.19)
JIRDON AGRI CHEMICALS	5126	Lawn Fertilizer	2,333.80
JIRDON AGRI CHEMICALS Total			2,333.80
KIRKWOOD, TREVOR	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	15.00
KIRKWOOD, TREVOR Total			15.00
K-MOTIVE & SPORTS INC	2021453	OIL, LUBRICANT AND FILTER FOR 42-61	132.95
K-MOTIVE & SPORTS INC Total			132.95
KRAGOVICH, CARI	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	69.76
KRAGOVICH, CARI Total			69.76
LANCASTER, ANDREA	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	9.50
LANCASTER, ANDREA Total			9.50
LEWIS AND LEWIS	738747	4.62 TONS OF ASPHALT MIX	390.39
	738821	4.94 TONS OF ASPHALT	417.43
	741266	5.03 TONS OF ASPHALT	425.04
LEWIS AND LEWIS Total			1,232.86
LONG BUILDING TECHNOLOGIES INC	SCPAY0047958	4th Quater Billing for April, May and June 2020	1,883.00
LONG BUILDING TECHNOLOGIES INC Total			1,883.00
LOWERISON, MARILYN	051320	Summer Day Camp Supplies Reimbursement	70.29
LOWERISON, MARILYN Total			70.29
MACIOSZEK, JERRED	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	0.90
MACIOSZEK, JERRED Total			0.90
MANNING, DIANE	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	19.76
MANNING, DIANE Total			19.76
MELVIN, JENNIFER N	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	17.00
MELVIN, JENNIFER N Total			17.00
MEMORIAL HOSPITAL OF SWEETWATER COUNTY	0806932596	LEGAL DRAW	74.00
MEMORIAL HOSPITAL OF SWEETWATER COUNTY Total			74.00
MOUNTAIN ALARM	210823	Fixed Signaling	355.00
MOUNTAIN ALARM Total			355.00
MOUNTAINLAND SUPPLY, LLC	S103476737.001	CURB STOP SHUT OFF RODS	1,081.92
MOUNTAINLAND SUPPLY, LLC Total			1,081.92
NAPA AUTO PARTS UNLIMITED	342915	Washer	5.40
	343130	33 04 Filters	18.76
	343131	33 05 Filters	18.76
	343133	Oil and Air Filter	14.70
	343134	33 67 Filters, Wipers	44.01
	343135	Trico Force Drivers, Exact Fit Rear	43.05
	343138	33 05 Wiper Blades	36.32
	343139	33 04 Blade	36.32

NAPA AUTO PARTS UNLIMITED	343196	U-BOLT	5.38
NAPA AUTO PARTS UNLIMITED	343458	SHOCKS FOR 54-24	227.00
NAPA AUTO PARTS UNLIMITED	343695	UNIV-FUL TB FOR 41-65	4.59
NAPA AUTO PARTS UNLIMITED	343706	Oil Drain Plug	5.84
NAPA AUTO PARTS UNLIMITED	343803	BRACLEEN FOR 42-61	29.88
NAPA AUTO PARTS UNLIMITED	343837	AIR FILTERS FOR 42-53A	20.46
NAPA AUTO PARTS UNLIMITED	343880	FILTERS FOR 42-67	138.53
NAPA AUTO PARTS UNLIMITED	343920	33 08 Floorliner	139.00
NAPA AUTO PARTS UNLIMITED	344026	RIVET FOR 40-12	11.74
NAPA AUTO PARTS UNLIMITED	344364	SUPPORT FOR 40-12	45.70
NAPA AUTO PARTS UNLIMITED	344369	CUT OFF FOR 40-12	16.49
NAPA AUTO PARTS UNLIMITED	344459	KEY LOCK FOR 40-12	17.70
NAPA AUTO PARTS UNLIMITED Total			879.63
NIELSON, JESSE	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	17.50
NIELSON, JESSE Total			17.50
OWENS, RICHARD	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	25.50
OWENS, RICHARD Total			25.50
OWENS, ZACHARY	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	9.30
OWENS, ZACHARY Total			9.30
PACIFIC STEEL RECYCLING	7169113	ALUM FLAT FOR 41-70	149.26
PACIFIC STEEL RECYCLING Total			149.26
PMS SCREEN PRINTING	3865	25 Galters City Logo	125.00
	3871	Galters	75.00
	3875	Lesson Shirts	490.00
PMS SCREEN PRINTING Total			690.00
PROFORCE LAW ENFORCEMENT	176736	Taser Cam Download Kit	14.95
	177195	TSR CAM HD USB DOWLOAD KIT	(14.95)
	411064	Taser X2 Smart Weapons and Accessories	5,296.00
PROFORCE LAW ENFORCEMENT Total			5,296.00
PUBLIC SAFETY CENTER	5923520	N95 Masks Covid-19	130.00
PUBLIC SAFETY CENTER Total			130.00
QUILL CORPORATION	6889260	PENS	33.48
	6920598	DYMO TAPE AND TONER CARTRIDGE	132.28
	6954072	Office Supplies	96.05
	6957755	TRIANGULAR SCALE	6.99
	7098947	HAND TOWELS	92.97
	7098981	HAND TOWELS	67.98
QUILL CORPORATION Total			429.75
REAL KLEEN INC	52558	Vinyl Powder Free Disposable Glove, Bowl Mop	67.00
	52786	Toilet Paper, Tissue, Paper Towels, Hand Soap	687.90
	52800	Trash Can Liners, Gloves	425.50
REAL KLEEN INC Total			1,180.40
RED HORSE OIL COMPANY INC	27138-1	Diesel Fuel	1,625.73
	27189	FUEL	880.19
	27246	FUEL	1,020.58
	27328	FUEL	823.48
	27366-1	Diesel Fuel	1,356.47
	27415	FUEL	1,138.21
	G6161	FUEL	35.46
	G6170	FUEL	35.02
RED HORSE OIL COMPANY INC Total			6,915.14
ROCK SPRINGS WINNELSON COMPANY	240414 00	Repair Kit, Seal Kit, Gasket	201.72
	240414 02	Gasket	2.69
	240500 00	Ball Corp, Gate Valve, Rod Kit, Coupling (E. Teton Grant)	1,204.25
	240509 00	Starite 61/2 O-Ring	86.64
ROCK SPRINGS WINNELSON COMPANY Total			1,495.30
ROCKET MINER	180751	Love your Life Ad	450.00
	180752	GR Rec Love Life	25.00
	180753	GR Rec Love Life	25.00
	186783	Luck of Leperchaun Ad	50.00
	187576	EMAIL BLAST CENSUS 2020	300.00
	268134	BILLING FEE CREDIT	(4.00)
ROCKET MINER Total			846.00
ROCKY MOUNTAIN POWER	0012 052120	Electric Service	1,788.12
	0020 051920	Electric Service	147.65
ROCKY MOUNTAIN POWER Total			1,935.77

RON TURLEY ASSOCIATES, INC	58536	Annual Maintenance Agreement	4,500.00
RON TURLEY ASSOCIATES, INC Total			4,500.00
RON'S ACE RENTALS & EQUIPMENT	205294	Chemical Injector, Freight	136.03
	205741	Trimmer Line	150.00
RON'S ACE RENTALS & EQUIPMENT Total			286.03
SADLER, KEVIN	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	7.90
SADLER, KEVIN Total			7.90
SAX, JUSTIN	051820	SUMMER DAY CAMP REFUND	85.00
SAX, JUSTIN Total			85.00
SCHOFIELD-SCHALOW, E VICTORIA	05192020	COURT APPOINTED ATTORNEY FEES	230.00
SCHOFIELD-SCHALOW, E VICTORIA Total			230.00
SCHUMACHER, SHERRY	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	5.30
SCHUMACHER, SHERRY Total			5.30
SEMI SERVICES INC.	W 134969	SERVICE BODY WITH PIPE RACK	7,808.00
SEMI SERVICES INC. Total			7,808.00
SIGMA-ALDRICH RTC, INC	550554219	LAB TESTING	314.90
	550555173	E COLI SAMPLING	177.45
SIGMA-ALDRICH RTC, INC Total			492.35
SMITH'S FOOD & DRUG CENTERS INC	181514	Hefty Storage Bag, Sandwish Bags, Cln Sanitizer	26.15
SMITH'S FOOD & DRUG CENTERS INC Total			26.15
SOUTHWEST COUNSELING SERVICES	200-083	APRIL 2020 EAP CONTRACT	583.33
SOUTHWEST COUNSELING SERVICES Total			583.33
SUNRISE ENVIRONMENTAL SCIENTIFIC	109397	REMEDEZE DISINFECTANT	659.88
SUNRISE ENVIRONMENTAL SCIENTIFIC Total			659.88
SWEETWATER TROPHIES	24922	Brass Tags, Engraving	55.70
	24944	Shipping/Postage	11.98
	24956	PLASTIC TAGS	19.00
SWEETWATER TROPHIES Total			86.68
TEGELER & ASSOCIATES	5249	ADDITIONAL COVERAGE 2019 PETERBILT	117.00
TEGELER & ASSOCIATES Total			117.00
THE RADIO NETWORK	20040267	COUNCIL MEETINGS	50.00
	20040268	COUNCIL MEETINGS	50.00
	20040269	COUNCIL MEETINGS	50.00
	20040270	COUNCIL MEETINGS	50.00
THE RADIO NETWORK Total			200.00
THE WELD SHOP	569192	RAILROAD UNDERPASS REPAIR	900.00
THE WELD SHOP Total			900.00
TODD'S TOOLS, LLC	D 138506	RP REPAIR	207.99
TODD'S TOOLS, LLC Total			207.99
TOLLEFSON, MIKE	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	2.90
TOLLEFSON, MIKE Total			2.90
TURF EQUIPMENT & IRRIGATION	445999-00	Replacement parts to rebuild non working Toro dump bed	1,464.20
TURF EQUIPMENT & IRRIGATION Total			1,464.20
UNITED LABORATORIES	INV284045	Tile Cleaner, Hand Sanitizer	566.74
UNITED LABORATORIES Total			566.74
WALGREN, JAMIE	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	19.26
WALGREN, JAMIE Total			19.26
WESTENSKOW, MARK	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	153.50
WESTENSKOW, MARK Total			153.50
WHITE MOUNTAIN LUMBER & RENTAL	2338985	CDX Plywood	175.50
	2339012	Brass Gate Value	26.62
	2339253	Sika Anchor Fix Adh 10oz	20.13
	2339384	Nex Nut	4.39
WHITE MOUNTAIN LUMBER & RENTAL Total			226.64
WILLIAM H. SMITH & ASSOCIATES, INC.	37597	PAY REQUEST #14	140.00
WILLIAM H. SMITH & ASSOCIATES, INC. Total			140.00
WYOMING DEPARTMENT OF AGRICULTURE	06092020	License Cost	50.00
WYOMING DEPARTMENT OF AGRICULTURE Total			50.00
YAGER, KENNETH	051420	REFUND COMPANION LIFE - DEC 2019 PREMIUM	12.76
YAGER, KENNETH Total			12.76
YBA SHIRTS	3707	Royal & White Jersey with Logo	997.50
YBA SHIRTS Total			997.50
Grand Total			321,417.05



Payroll 6/2/2020

Net Payroll	251,095.02
Deductions	79,357.96
Total Payroll	<u>\$ 330,452.98</u>

Period Ending 05/14/2020 - 05/31/2020



Director of Finance, Chris Meats

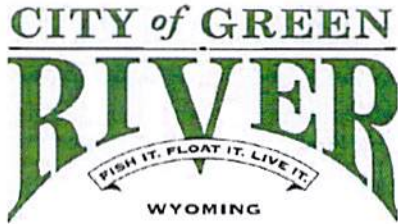
5/28/2020
Date

City Administrator, Reed Clevenger

Date

Mayor, Pete Rust

Date



Preauthorization List

6/2/2020

Listed below are items needing to be paid prior to the next regularly scheduled council meeting. These amounts are estimates and require pre-authorization.

PAYROLL AND RELATED EXPENSES (includes FICA and Federal Tax deposit, workers comp. and Retirement)	\$ 1,000,000.00
PETTY CASH REIMBURSEMENT & POSTAGE	5,000.00
US BANK - Miscellaneous credit card charges	40,000.00
MUNICIPAL COURT - Jury fees	2,000.00
TRAVEL EXPENSES - Elected Officials & Employees	8,000.00
DEPOSIT REFUNDS - Facility and Utility Refunds	10,000.00

Total

\$ 1,065,000.00

Requested by :

Director of Finance, Chris Meats